



SOUTH (INNER) AREA COMMITTEE

**Meeting to be held in Tenants Hall, Acre Close, Middleton, LS10 4HX on
Wednesday, 9th January, 2013 at 6.30 pm**

MEMBERSHIP

Councillors

D Congreve	-	Beeston and Holbeck;
A Gabriel (Chair)	-	Beeston and Holbeck;
A Ogilvie	-	Beeston and Holbeck;
P Davey	-	City and Hunslet;
M Iqbal	-	City and Hunslet;
E Nash	-	City and Hunslet;
J Blake	-	Middleton Park;
K Groves	-	Middleton Park;
P Truswell	-	Middleton Park;

**Agenda compiled by:
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**South East Area Leader:
Shaid Mahmood
Tel: 22 43973**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 21ST NOVEMBER 2012</p> <p>To confirm as a correct record the minutes of the meeting held on 21st November 2012.</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	

Item No	Ward	Item Not Open		Page No
8			DOMESTIC VIOLENCE IN INNER SOUTH LEEDS To receive a report of the Director of Environment and Neighbourhoods providing an overview of the levels of reported domestic violence in Inner South Leeds.	7 - 14
9			SOUTH AND OUTER EAST LOCALITY TEAM SERVICE LEVEL AGREEMENT PERFORMANCE UPDATE To receive a report of the Locality Manager (South and Outer East Leeds) which provides an update on performance against the SLA between Inner South Area Committee and the South South-East Environmental Locality Team. This report covers the period from 1 st July 2012 to 31st October 2012.	15 - 30
10			WELLBEING REPORT To receive a report of the Assistant Chief Executive (Customer Access and Performance) providing the Area Committee with an update on the current amount of revenue and capital funding committed and available via the Area Committee well – being budgets for Inner South.	31 - 44
11			SUMMARY OF KEY WORK To receive a report of the Area Leader - South East Leeds, detailing work by the Area Management Team on key priorities in the Inner South Area of Leeds since the last Area Committee meeting.	45 - 76
12			DATES, TIMES AND VENUES OF FUTURE MEETINGS 06:30pm Wednesday 13 th February 2013. Civic Hall, Leeds, LS1 1UR	

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SOUTH (INNER) AREA COMMITTEE

WEDNESDAY, 21ST NOVEMBER, 2012

PRESENT: Councillor A Gabriel in the Chair

Councillors J Blake, D Congreve, P Davey,
K Groves, M Iqbal, E Nash, A Ogilvie and
P Truswell

33 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

34 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

35 Late Items

There was one late item submitted to the agenda and accepted by the Chair,
Agenda Item 13 – Update on Integrated Health and Social Care Teams.

Supplementary information was circulated to the Committee at the meeting in
relation to Agenda Item 11 – Summary Key Work. The Supplementary
information included the following:

- Area Committee Fuel Poverty Champion;
- Community First panel Update; and
- Bin Collection Cottingley Hall Estate.

36 Declaration of Disclosable Pecuniary and Other Interests'

Councillor Truswell declared a significant other interest in Agenda Item 8 -
White Rose Learning Centre Update and Agenda Item 9 Employment and
Skills Update Report, his wife being an employee of the Department for Work
and Pensions .

37 Apologies for Absence

There were no apologies for absence.

38 Minutes - 26th September 2012

The minutes of the meeting held on 26th September 2012 were approved as a
correct record.

39 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

A member of the public addressed the Area Committee asking about the latest position of the Beeston Hill & Holbeck (having confirmed with the team dealing with this project it is the correct name for the scheme) PFI scheme. The Chair confirmed she would write to Cllr Gruen requesting an update.

A member of the public requested that the Area Committee ask the Police to undertake further work to prevent prostitution in South Leeds. Members agreed that this was an important issue and that the best way forward is prevention and for related arrests to be publicised.

40 Update on Integrated Health & Social Care Teams

In agreement with the Chair the Late Item – Agenda item 13 – Update on Integrated Health & Social Care Teams was heard as the first substantive item by the Area Committee.

Chris Reid from the Leeds South and East Clinical Commissioning Group presented an update on integrated Health and Social Care Teams in the Garforth and Kippax Area and progress made in the rest of the City.

Members sought clarification on where Health Centres would operate from including maps of the boundaries to help identify which wards fit into which areas. Mr Reid confirmed that he would circulate this information after the meeting.

Members also expressed the importance of integration with social care services provided by the Council and that there should be one point of contact which would help stop any duplication. In response to questions about working with Childrens Services Members were informed that this is operational and that young people are being identified at an early stage.

Members also sought assurance that people at risk had been identified. Members were pleased with the approach being taken and commented that the impact would be a reduction in the amount of appointments made with GPs.

Members requested that an update report be brought back to the Area Committee for the first meeting on the municipal year 2013/14.

RESOLVED –

- (a) that information requested by Members in relation to the Locations of Health Centres be circulated;
- (b) that an update report be brought back to the Area Committee for the first meeting on the municipal year 2013/14; and
- (c) that the report be noted.

41 White Rose Learning Centre Update

The Head of Employment and Skills presented her report. The report provided an update on the employment and skills development opportunities for young people and adults at the White Rose facility.

Members considered the report and requested that information be provided on where the people using the White rose facility were coming from to potentially help target recruitment.

RESOLVED –

- (a) that a breakdown of where young people using the facility at the White Rose Centre come from; and
- (b) that the report be noted.

42 Employment and Skills Update Report

The Head of Employment and Skills presented her report. The report identified some of the challenges in engaging and supporting those adults and young people not in employment. The report also outlined initiatives being taken forward by the Council in partnership with others to maximise opportunities for local people to secure employment.

Members discussed the report in detail initially asking about the approach taken by Employment and Skills where people are faced with redundancy and also the approach taken to people with disabilities. It was confirmed at the meeting that information would be circulated with regards to the support offer for people facing redundancy and that where disabilities are encountered experienced staff in jobs shops are sensitive to their needs.

Members expressed a desire to ensure more people are trained effectively so their skills match the jobs available in the area and highlighted the need for more resources in the South Inner area to help with this.

Members went on to discuss the opportunities for apprenticeships in South Leeds and requested a breakdown of the current apprenticeships being offered.

Members sought assurance that BME groups had the same opportunities in relation to apprentices and also which organisations were targeted to ensure that this happens.

The demise of the careers service was also discussed and the need for children to be given the right skills to successfully obtain jobs particularly in light of the changing nature of the work place. The Area Committee thought it vital that they play a more significant role in working with teachers and that this should be an area for the Employment Sub Group to look further into. Members requested that they be provided with promotional material relating to the Apprenticeship Training Agency (ATA) and its launch next week to allow them to promote this across all wards. Also requested was a breakdown of the youth contract.

Members also discussed with officers whether there was any opportunity for a 'role model scheme' to get local young people who are in work to talk to younger ones about their futures.

It was brought to the Committee's attention that schools did not require the £1k funding previously allocated for the market place events as they were happy to run these themselves.

Members confirmed that the job shop in Hunslet has moved to Hunslet Library and been a success and in its new ideal location.

RESOLVED – that the report be noted.

- (a) that information be provided to Members about the regional support offer to people at risk of redundancy;
- (b) that statistics be provided on the current apprenticeships being offered;
- (c) that Members be provided with promotional material relating to the ATA and its launch next week to allow them to promote this across all wards; and
- (d) that the report be noted.

43 Wellbeing report

The Area Officer presented a report of the Assistant Chief Executive (Customer Access and Performance). The report provided:

1. Confirmation of the 2012/13 revenue allocation and the 2011/12 carry forward figure.
2. An update on both the revenue and capital elements of the Well being budget.
3. Details of revenue funding for consideration and approval.

4. Details of revenue projects agreed to date (as shown at Appendix 1 to the report)
5. Members were also asked to note the current position of the Small Grants Budget

Members discussed the Community Safety ring fencing provision and agreed to receive an update on the off road bikes capacity at the moment in light of one officer currently being of sick.

Domestic violence was considered by Members and it was requested that figures split over wards should be provided as apart of a report to the Area Committee.

Members considered that small grant and skips needed to be promoted more effectively.

RESOLVED –

- (a) that the contents of the report be noted;
- (b) That report be provided to the Committee detailing the figures relating to domestic violence across all wards;
- (c) that the Well Being Budget as set out at paragraph 3.0 be noted;
- (d) that the points raised under ring fencing arrangements set out in paragraph 3.3 of the report be noted;
- (e) that the Well Being revenue projects previously agreed as set out in Appendix 1 be noted;
- (f) that the following be agreed in respect of Wellbeing funding allocations, as detailed within paragraph 4.0 of the submitted report:

Name of Project	Name of Delivery Organisation	Decision
Middleton Park Ward Bins	South East Area Support Team	£7,000 (Revenue) All Middleton Park. APPROVED

- (g) that the small grants situation as set out in paragraph 5.0 to the report be noted.

44 Summary of Key Work

The Area Leader submitted a report which provided brief details of the range of activities with which the Area Support Team are engaged based on the Area Committee Business Plan priorities & actions, that are not addressed in greater detail elsewhere on this agenda. It provided opportunities for further

questioning or the opportunity to request a more detailed report on a particular issue.

It was confirmed that Councillor Groves would become a Member of the Environmental Sub Group replacing Councillor Truswell.

It was agreed by that Councillor Truswell would become the Area Committee Fuel Poverty Champion as part of his role as Health & Wellbeing Champion.

Members discussed schemes that have previously been funded by the Area Committee and whether some of these successes could be presented to the Committee.

Lengthy discussion took place surrounding the demolition of the Garnets housing estate and the handling of this as nothing has been built to replace these properties. Members expressed their desire to have more influence over local planning.

Members suggested that Beeston Hill and Holbeck PFI should be changed to West Hunslet and Holbeck PFI to better reflect the geographical area covered by the scheme.

Members also discussed the possibility of holding a celebration event for the community first successful applicants.

RESOLVED -

- (a) that the report be noted;
- (b) that Councillor Groves become a Member of the Environmental Sub Group;
- (c) that Councillor Truswell be appointed as the Area Committee Fuel Poverty Champion;
- (d) that the issues surrounding the demolition of the Garnets be raised with the appropriate officers;
- (e) investigate the possibility of the Beeston Hill and Holbeck PFI be changed to West Hunslet and Holbeck PFI; and
- (f) that consideration be given to holding a celebration event for the community first successful applicants.

45 Dates, Times and Venues of Future Meetings

6:30pm Wednesday 9th January 2012.

The meeting closed at 8:30pm



Report author: Gerry Shevlin
Tel: 3951656

Report of Director of Environment and Neighbourhoods Directorate

Report to South Leeds (Inner) Area Committee

Date: Wednesday 9th January 2012

Subject: Domestic Violence in Inner South Leeds

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Beeston & Holbeck City & Hunslet Middleton Park	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues and corporate governance considerations

1. This report gives a summary overview of the level of domestic violence in Inner South Leeds and summarises specialist service provision and initiatives to address the issues.

Recommendations

2. The Area Committee is asked to:
 - a) note the contents of the report and make comment as appropriate.

1.0 Purpose of Report

- 1.1 To bring to Members' attention an overview of the levels of reported domestic violence in Inner South Leeds. It also provides information on specialist services and initiatives that are available to residents to offer support around the issue and improve service responses.

2.0 Background Information

- 2.1 Members will recall at the September 2012 Area Committee, the annual Community Safety report was presented. At that meeting, a request was made for a more detailed analysis of Domestic Violence levels and issues in order that Members can explore the issue through informed discussion. This report is a starting point for that discussion.
- 2.2 The Safer Leeds Executive at their November 2012 meeting agreed to make domestic violence a priority. As work progresses strategically, Members will be updated. In 2010 a Domestic Violence Profile for the city was produced. This is currently being updated and will be presented to Members in the future. The information contained in this report, is drawn from the draft version of the profile.

3.0 The extent of domestic violence in Inner South Leeds

3.1 Reported Domestic Violence in Leeds

This section presents key figures from West Yorkshire Police and Accident and Emergency data to give a brief summary of the domestic violence incidents that are reported to both bodies across Leeds. It should be noted that domestic violence is often under reported and national research indicates that victims are assaulted an average of 35 times before reporting the abuse to outside agencies.

3.2 Key figures from West Yorkshire Police crime data

- During 2011, there were almost 14,000 domestic related *incidents* reported to the police across Leeds with approximately 4000 of them in City and Holbeck Division.
- There were approximately 4000 domestic related *crimes* in the same period across Leeds. Domestic Violence accounted for 33.6% of violent crimes in City and Holbeck Division.
- There were 5 domestic homicides and 192 MARAC cases in Leeds during 2011.
- Children were present at 4,966 incidents of domestic violence during 2011 which is an increase of 24% compared to the previous twelve month period. As some households have more than one child, each incident is potentially witnessed by more than one child. So the number of children recorded as being present is 6145. This has changed significantly compared with 4,233 children present at the time of the last profile.
- The age group for victims most likely to be assaulted appears to be between the ages of 18 and 24.
- Analysis of victims by gender reveal that, over the period, 79% were female and 20% were male, with a small minority unknown. Further work is needed to determine how much of this is retaliatory violence.
- The majority of both suspects and victims were of English / UK nationality, which was consistent across the three divisions. Polish and Pakistani nationalities were the second highest nationality for both suspects and victims, although the percentages remained at 2% or below.

- A Dwelling was by far the most common location where the majority of domestic violence incidents took place with 91% of Incidents. Secondary locations were Public / Open Spaces and Public Houses.
- Alcohol was the most frequently cited contributing factor, accounting for 49% of incidents and 46% of crimes in the most recent period compared with 52% incidents at the time of the last profile. Drugs contributed to about 8% of incidents and 7% of crimes, which is an increase of around 5% from the time of the last profile.

3.3 Key figures from Accident and Emergency Data

- Accident and Emergency assault records showed 7.1% were identified as domestic related during 2011 in Leeds.
- The key locations where incidents took place were: 42% in the street, 16% in a bar / pub / club or in or near licensed premises, 15% in the home, 5% in someone else's home and 3% in the workplace. Although this would appear to be a reversal of the proportions found in police records it is more likely indicative of the 'presentation' of the admission at reception with those being assaulted in public being more likely to be brought to A&E by witnesses and potentially those being assaulted in the home being less likely to reveal the exact circumstances of how they sustained their injuries, particularly if accompanied to the hospital by their partners.
- As with police records, alcohol was the most frequently cited contributory factor, noted in 54% of cases. Other contributory factors were drugs (3%), and mental health problems (2%).

3.4 Reported Domestic Violence in South Leeds

This section of the report presents information relating to levels of domestic violence in Inner South Leeds wards during 2011.

3.5 Beeston and Holbeck (Ward 5)

80% of domestic crimes in this ward were violent crimes in the period studied – the highest proportion identified outside the city centre. The proportion of Common Assaults recorded within the data is higher than in most other wards across the city. The areas around Holbeck and Beeston Hill either side of Elland Road and the M621 are particularly affected by domestic incidents with another area of concern being around the Dulvertons and Cottingleys. 17% of postal addresses were repeat crime locations with the data.

3.6 Middleton Park (Ward 23)

This area has high numbers of violent domestic offences – 69% in the period studied. The Ward also has notably higher domestic-related criminal damage reports than other areas of the city. Domestic incidents are most prevalent in Middleton itself on the estates off Thorpe Road, the Manor Farms and the Sissons / Middleton Park areas with high levels of incidents. Belle Isle also has high levels of domestic violence. Levels of repeat addresses within the crime data were at twenty two percent.

3.7 City and Hunslet (Ward 10)

City (Ward 10A) – Another high proportion of domestic violent crimes – 81% in the period studied – but only two of the repeat locations within the City were residential addresses.

Hunslet (Ward 10B) – A lower proportion of Violent Crimes than its city centre neighbour – 70% in the period studied. 18% of postal addresses were repeat crime locations. The areas around Beeston Hill are particularly affected which corresponds with the findings for Beeston & Holbeck Ward as the areas border each other.

4.0 **The responses to Domestic Violence in Inner South Leeds**

- 4.1 The Safer Leeds Executive meeting in November 2012 agreed to make reducing Domestic Violence one of its strategic priorities. This will allow for greater focus around the issue that will strengthen the delivery of the Domestic Violence Strategy. The key challenges identified are developing work with perpetrators, developing work with Children's Services through the Cluster arrangements, workforce development and reducing risk and repeat victimisation.
- 4.2 Leeds City Council provides or commissions three key services to address domestic violence. The LCC Domestic Violence Team is responsible for developing the strategy to address domestic violence and providing training to services across Leeds. The Leeds Domestic Violence Service (LDVS) is a consortium of providers offering a range of residential, outreach support, advocacy and legal support to women experiencing violence via a free and confidential helpline. The Domestic Abuse Scheme Safer Leeds (DASSL) takes referrals from Children's Social Work Service (CSWS) for men who pose a risk to families who are either subject to a Child Protection Plan or at risk of being subject to a plan.
- 4.3 There are a wide range of voluntary sector agencies providing services to all victims and perpetrators across Leeds, in specific localities and for target groups. Examples include Leeds Women's Aid and HALT who provide services for women victims. Start Treating Others Positively (STOP) is a Leeds organisation which runs male perpetrators groups and anger management groups for women. Health For All also provides a limited service for men who are perpetrators of domestic abuse in south Leeds. It should be acknowledged that the level of provision around domestic violence, especially in relation to programmes for perpetrators, is small in comparison to the level of need.
- 4.3 The Inner South Area Committee has funded Women's Health Matters to set up and run a support group for women who are experiencing or have experienced domestic violence. This group is currently attended by 8 women and the WHM staff are steadily building referral networks to ensure that their service can be accessed by women from across Inner South.
- 4.4 Further activity in South Leeds is focussed via the Alcohol and Domestic Violence plan. This has three key aims:
- Preventing violence through early intervention and challenging attitudes.
 - Improving the provision of services through joining up services around domestic violence and alcohol.

- Working in partnership to achieve the best possible outcomes for children.

Successful activity to address the first two priorities has been delivered during 2011/12. This includes delivery of a joint awareness campaign during November 2012 around Domestic Violence and alcohol issues. The Police Safeguarding team have received training and a process has been established to allow referrals from them to ADS (Addiction Dependency Solutions – an alcohol treatment provider commissioned by the NHS). Reciprocal training has been done between the Leeds Domestic Violence team and ADS to improve awareness of the overlap of issues. As a result, ADS have achieved the Domestic Violence Quality Mark and the Leeds Domestic Violence Team have developed a multi agency training programme that specifically addresses the inter-relationship of Domestic Violence and alcohol. The Domestic Violence team and Platform (a voluntary sector service for young people with substance abuse issues) have delivered awareness sessions to service providers working with young people on these issues.

- 4.5 To address the third priority “*Working in partnership to achieve the best possible outcomes for children*” a Whole Cluster approach is being piloted in the JESS, Bramley and Seacroft Manston Clusters. Briefly this involves developing ways of working in order that co-ordinated support can be provided to families via the Targeted Services Leader role and the Cluster Guidance and Support meetings. To date this has included the secondment of a Social Worker to work alongside the Police Safeguarding Unit to develop processes that will ensure appropriate support is offered to families where a domestic violence incident has been reported to the police and there are children in the household. Once established, it is anticipated that the Social Worker will be able to direct medium risk cases to the Cluster in order that support can be provided via local networks. In order to support Clusters to be able to take on this role, all schools in the JESS Cluster have received additional training on understanding and responding to Domestic Violence and have now identified Domestic Violence “Champions” within each school who can support staff in addressing the issue with families. This work is in its infancy with further workforce development issues to be addressed and processes to be put in place that will allow an effective response to Domestic Violence at an early stage.
- 4.6 Furthermore, the issue of the lack of resource to support and work with male perpetrators needs to be addressed. Schools have identified this as a critical need for them in responding directly to known cases of Domestic Violence. Further work is needed to explore how programmes of work can be developed to respond to this need.
- 4.7 Members will be aware of the development of the Families First Leeds (FFL) programme that seeks to support 1800 families over 3 years to reduce offending and antisocial behaviour, improve attendance at school and support parents to move into work. As part of the process for identifying families, a local discretionary category has been used headed Safeguarding/Health. This includes domestic violence offences reported to West Yorkshire Police. Further work is being done by the Safer Leeds intelligence team to understand the prevalence of domestic violence within the FFL cohort of families and this will be used to influence commissioning and co-ordination of services.

5.0 Key and emerging issues

5.1 Change in legislation to include 16/17 year olds

The Home Office has changed the definition of domestic violence offences to include those committed by or to 16 & 17 year olds. Given that the age group with the highest reported rates of domestic violence under the old definition was 18-24, it is likely that reporting will be high amongst this age group also. Further work will be needed to determine how best to respond to this change in legislation. The definition will also impact on the reporting of violence from child to parent. In recognition of this, the Youth Offending Service is developing training for staff in dealing with child to parent violence.

5.2 Welfare reform – potential impact

The Governments Welfare Reform changes that are due to take effect from April 2013 will have an impact on many families in Inner South Leeds. The table below shows the numbers of families that will be affected:

Ward	Number of cases affected	Annual value of benefit reduction
Beeston and Holbeck	324	£ 159,427.20
City and Hunslet	225	£ 124,862.29
Middleton Park	565	£ 306,943.60

Whilst there is no evidence to support a causal link between stress or financial worry with an increase in incidents of domestic violence, it is likely that one effect will be increased tension within families. The reduction in income or changes in circumstances however, may present barriers to exiting the violence or accessing support for families.

5.3 BME communities

As alluded to in 3.1.1, the level of reported Domestic Violence incidents in BME communities is lower than would be expected from a group of that size. More work is needed to understand the barriers to reporting may exist especially around emerging communities and developing responses to address those barriers. The South Leeds Alcohol and Domestic Violence group have acknowledged this need and will be developing a programme of work in the near future.

6.0 Corporate Considerations

6.1 Consultation and Engagement

6.1.1 There are no consultation or engagement implications in this report

6.2 Equality and Diversity / Cohesion and Integration

6.2.1 There are no equality, diversity, cohesion or integration implications in this report.

6.3 Council Policies and City Priorities

6.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Safer Leeds Plan

6.4 Resources and Value for Money

6.4.1 There are no resource implications as a result of this report.

6.5 Legal Implications, Access to Information and Call In

6.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

6.5.2 There are no key or major decisions being made that would be eligible for Call In.

6.5.3 There are no legal implications as a result of this report.

6.6 Risk Management

6.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

7 Conclusions

7.1 The report provides up to date information on domestic violence incidents and responses to the Area Committee. Whilst there is a range of activity, the key developments will be around identifying and supporting families at an earlier stage to limit the damage that is done by this crime. Increasing options to work with perpetrators will be key to this approach.

8 Recommendations

8.1 The Area Committee is asked to:

- a) note the contents of the report and make comment as appropriate.

Background documents¹

There are no background papers associated with this report

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report of Locality Manager (South and Outer East Leeds)

Report to South Leeds (Inner) Area Committee

Date: Wednesday 9th January 2012

**Subject: South and Outer East Locality Team Service Level Agreement
Performance Update**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Beeston & Holbeck, City & Hunslet, Middleton Park	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. This report provides an update on performance against the Service Level Agreement (SLA) between South Leeds (Inner) Area Committee and the South South-East Environmental Locality Team. This report covers the period from 1st July 2012 to 31st October 2012.

Recommendations

2. That South Inner Area Committee note and comment on the contents of this report.

1 Purpose of this report

- 1.1 This report provides an update on performance against the SLA between Inner South Area Committee and the South South-East Environmental Locality Team. This report covers the period from 1st July 2012 to 31st October 2012.

2 Background information

- 2.1 Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services in March 2011. The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a SLA with the service that achieves, as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
- the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
 - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 2.2 The delegation of environmental services to Area Committee means that service resources, mainly staffing, are now devolved. Resources are organised into three wedge based teams for East North-East, South South-East and West North-West, aligned to new Locality Teams. The SLA sets out the detail of the resources which will be allocated to the Area Committees.
- 2.3 The annual SLA for the Inner South Area Committee was agreed on 20th June 2012.

3 Main issues

- 3.1 Section 6.0 of the SLA sets out the principles and priorities against which the Locality Team's success will be measured. The following describes performance against these principles and priorities in the first six months of this year's SLA.

3.2 Delivery of Ward Priorities

- 3.2.1 **Appendix A** describes the identified priority areas for each ward in Inner South area. Throughout the autumn priority areas have been surveyed in order to decide on specific actions to take. The survey incorporated a baseline cleanliness and environmental assessment. Actions to be taken focus on changing behaviours include enhanced patrol work and proactive action around environmental issues.
- 3.2.2 Each priority piece of land has been allocated to an enforcement officer for investigation of issues and proposed resolution. A summary of the actions proposed and taken is at **Appendix B**. Over the next period the Locality Team will continue to report back on proposals and progress.
- 3.2.3 A programme of inspection and cleaning is in development working closely with the ALMOs and Parks and Countryside Services. A ginnel standard has been developed by Aire Valley Homes which the Locality Team intend to adopt to give a baseline against which to assess the condition of a ginnel on a regular basis.

- 3.2.4 Several ginnels have now been added on to existing cleansing schedules and we are in the process of assessing the rest in order to determine whether they can be added to schedules, need extra resource to be provided, or can be inspected and dealt with on a reactive basis.
- 3.2.5 A covert CCTV camera has now been purchased by the service and is being deployed across the wedge on a rolling basis. Anti-fly tipping signs are also available and have been deployed on many sites across the wedge to deter fly tipping.
- 3.2.6 A zero tolerance approach to waste in bin yards, focussed on putting the responsibility on the owners and occupiers rather than the council, is beginning to deliver improvements. Several bin yards have been cleared after notices being served and landlords in the area are now also being pursued using Section 80 (statutory nuisance) powers. For example bin yards in shared ownership on Marley Place in Beeston were cleared and secured by the landlords following a notice being served. The service is having positive conversations with landlords about them taking responsibility for bin-yards and securing them. The Locality Team are also in discussion with Leeds Federated Housing to support them in taking responsibility for the bin-yards that they have shared ownership of. Work will continue on this priority area of work.
- 3.2.7 Ward based patrol work is not yet in place due to the need for a review of our risk assessments and development of staff. However the service expects this to be underway by January 2013.

3.3 Delivery of SLA Priorities

a) Outcome Focused

- 3.3.1 Following consultation with Elected Members about the measure of street cleanliness (National Indicator (NI) 195) and it's usefulness at a local level, this is now carried out on a citywide basis only. The latest figure for citywide cleanliness indicates that 91% of sites surveyed were at a satisfactory level of cleanliness.
- 3.3.2 The duty of care of businesses is a key focus within the SLA. Several businesses in priority areas have been approached to discuss their duty of care in terms of littering in proximity to their premises. For example several convenience stores on in Belle Isle have been served litter abatement notices in the last month which has had a positive effect. One of these has agreed to pay for two litter bins at their premises and officers are monitoring all to make sure the improvement is sustained. Further work to extend this into others areas will continue.

b) Responsive to Local Needs

- 3.3.3 A review of mechanical cleansing blocks is currently taking place to increase the frequency and quality of cleaning in some priority areas without reducing frequency in others. In some areas the service will fix scheduled cleaning on particular days in order to aid coordination with Waste Management and housing ALMOs, e.g. Beeston Hill, Belle Isle. Proposals will be brought to Elected Members through the Environmental Sub-Groups in early 2013.

- 3.3.4 Capacity days continue to allow the impact of seasonal tasks, such as leafing, to be minimised. As in previous years the service has supported the In Bloom judging process across many areas of the wedge and Inner South Leeds (including Beeston and Holbeck in bloom). This included intensive cleaning prior to judging and supporting in bloom groups with litter and waste collections. Capacity days have also been used for a one off clean-up of Middleton and Belle Isle in conjunction with the ALMOs on 28th September and a clean-up of the area around Hunslet library on 15th September.

c) *Common Sense Approach*

- 3.3.5 Work will continue with frontline staff to engender the principle of not walking past a problem. There are several occasions where the new service is working as one, for example: a landlord renovating a property on the Woodviews was observed by a path-sweeper driver putting waste onto a bonfire. He immediately contacted his enforcement colleagues who attended the site. The landlord immediately removed the waste and was issued with a Fixed Penalty Notice.
- 3.3.6 Fly-tip removal crews continue to examine tips for evidence before removing them, and reporting them for investigation to their enforcement colleagues and all staff are instructed not to walk past problems that they observe. Whilst the service is making good progress with this cultural change it continues to be an area of focus within all staff appraisals.

d) *Working as a team in our priority neighbourhoods*

- 3.3.7 Proposals for the identified priority areas are being developed as per 3.2.1 above. Work with colleagues in Aire Valley Homes, Parks and Countryside and the Police to develop proposals to take action to improve the environment in these areas will continue.
- 3.3.8 The Locality Manager continues to attend and support the Neighbourhood Improvement Board areas in Beeston and Holbeck, and Middleton and Belle Isle and the Cottingley Neighbourhood Improvement Plan; and is working with partners, in particular the ALMOs and Waste Management, to improve the environment in these areas.
- 3.3.9 Partnership working has improved greatly over the last 12 months. The section from 3.3.13 below describes some examples of partnership working having an impact in the area over the last six months.

e) *Supporting community action*

- 3.3.10 The Environmental Action Teams, largely the CESO staff, have consistently attended most neighbourhood forums over the last few years. Staff have been informed that they now represent the full range of services within the Locality Team, which should significantly improve engagement with street cleansing services.
- 3.3.11 Over the last month most forums have also been attended by either the Locality Manager or Service Manager.
- 3.3.12 South Locality team has recently undertaken a pilot work placement scheme with HMP Leeds. Trainees, released on a temporary licence from HMP Leeds are with

the team for a five week period undertaking work across the wedge area and creating additional capacity. This has been a great success with the following work being carried out:

- Litter picked and cut back the path verge on Parnaby Road.
- Cut back and litter picked the Telfords.
- Litter picked and cut back around Whitfields/ Library and car park, Hunslet.
- Litter pick from Low Road to M621.
- Litter picked and cut back ginnel at the side of Windmill stores, Middleton.
- Cut back and litter picked the Blakeney Ginnel off Belle Isle Road.
- Litter picked Belle Isle Road.
- Cut back and litter picked paths/ woods and ginnels at St Anthonys Drive/ School, Beeston.
- Cut Back and litter picked Orion Ginnel, Middleton.
- Cut Back Hedge on Woodhouse Hill Road, Hunslet.
- Cut back bushes and litter pick Brown Lane West.
- Cut back bushes in service road at the rear of Middleton shops.
- Cut back hedges on Hunslet Oval

f) *Education and Enforcement*

3.3.13 Changes to the tasking arrangements in South area, including joint charring between Environmental Services and the Police and the involvement of Area Committees' Environment and Community Safety Champions, has resulted in more integrated working between services including the use of enforcement action.

3.3.14 Training has now taken place with PCSOs across most of the South and East NPT areas in order to provide them with the knowledge to effectively witness and take statements for dog fouling and other environmental offences. To date training is still outstanding in the Holbeck NPT area.

3.3.15 There have been several successful prosecutions in the Inner South area over the period including:

- Kasa Stores, Middleton Park Road – unsatisfactory commercial waste storage and disposal. Received a £686 fine and costs
- Bin yard at Harlech Crescent – bin yard full of waste. Two occupiers who shared the bin-yard were fined £100 and the courts instructed they clean the yard within 28 days.
- Waste in garden on Tilbury Parade, Beeston – Owner fined £2,500 and costs.
- A resident of Belinda Street, Hunslet was prosecuted following reports that he was not using his bins properly. His waste was uncontained and causing a problem to his neighbours and the street environment. He received a £100 fine and costs.

g) *Partnership Working and Development*

3.3.16 Work is ongoing with Aire Valley Homes to develop models of integrated working on housing estates. Aire Valley Homes, BITMO, Parks and Countryside and Highways Services are working with us in partnership to put in place a programme of monitoring and cleaning for priority ginnels (see 3.2.3 above).

3.3.17 Working closely with Parks and Countryside areas where the service can be more flexible with our combined resources to create benefits will be identified. For example, developing arrangements where Parks and Countryside empty some litter bins on the highway during week days in return for the Locality Team emptying bins in some parks on weekends (when Parks & Countryside has no staff in work). Reciprocal arrangements have been agreed with Parks and Countryside around Crossflatts Park which will result in improvements in cleanliness in and around the park. The service is also working closely with Parks and Countryside on the Tempest Road side of Crossflatts Park to develop community engagement activities with the voluntary sector.

3.3.18 The Locality Manager jointly chairs (with the Chief Inspector for Neighbourhoods) a partnership Crime and Grime group. This group looks to deal with blockages to resolution of issues and has developed a priority plan for the delivery of this work which includes environmental priority actions in relation to:

- Reducing metal theft;
- Improving the sharing of information and intelligence across agencies;
- A focus on Beeston Hill as a priority area for ASB and environmental crime;
- A partnership approach to dealing with dog fouling; and
- Managing the impact of illegal Traveller encampments.

3.3.19 Work with partners in the ALMOs and Parks and Countryside to expand the range of people who might take direct enforcement action in future will continue.

h) Seasonal and annual events

3.3.20 A forward plan of events is being delivered focused on leaf-fall clearance and Christmas light events.

3.3.21 A programme of cleansing priority leafing areas is now being delivered. No additional resources are provided to SSE Locality Team to provide this function. The use of capacity days assists progress in the Inner South area and where complaints are received we are generally dealing with them quickly.

3.4 Service Delivery Performance

3.4.1 **Appendix C** contains the tables which support the descriptions of performance below. Overall 3,028 requests for service were received between 1st July and 31st October 2012 of which 1,514 were for the Inner South wedge area (50%). The most prevalent issues in Inner South in the period were, in descending order: fly-tipping (clearance and enforcement), litter, domestic waste issues and waste in gardens. These accounted for 63% of requests received for the area.

3.4.2 It should be noted that robust systems to record frontline operational service delivery have only been in place since 20th August 2012.

3.4.3 92% of manual cleansing rotas in Inner South wedge were undertaken as scheduled in the period. Of the 27 days where the manual cleaning service did not run 12 were due to holidays, 14 due to sickness, and 1 due to other operational reasons, e.g. urgent work in a different area. The less than average performance in Middleton Park ward was almost entirely due to the long-term sickness of one

operative. There is a limited budget to cover manual cleaning, budget equivalent to covering 1 in 6 absences, so not all holidays or sickness can be covered.

- 3.4.4 84% of the mechanical cleansing rotas in Inner South wedge were undertaken as scheduled in the period. Of the 39 routes that did not run in the period 1 was due to a breakdown, 19 were due to holidays, 8 due to sickness, 8 due to working to cover refuse collection and 3 'other' operational reason, e.g. leaving work in a different area. Whilst the service has budget available to cover mechanical cleaning staff it is often difficult to source drivers and therefore cover routes.
- 3.4.5 Wedge-wide services generally ran as scheduled, with the exception of 1 occasion where the litter bin team did not run due to holidays which were not able to be covered and gulley cleaning service which did not run on 10 occasions in the period due to 3 sickness, 4 holidays, 1 occasion of working to cover refuse collection and 2 'other' operational reasons. It is often very difficult to source appropriately skilled cover for gulley crews, however the Locality Team is in the process of training frontline cleansing staff across the service so that cover will be easier in future.
- 3.4.6 26 Fixed Penalty Notices were served on residents in the period however none were served in Middleton Park ward. The low level of action in this area is of concern and we will focus on increasing the level of action over the next period. An increased focus on the priority areas should also increase the level of action taken across the piece.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Ward level workshops were held with Beeston and Holbeck and Middleton Park Elected Members in May and June 2012 to involve Members in the development of the Service Level Agreement (SLA) for 2012/13. The workshops also provided an opportunity for Members to consider current service schedules and activity, in terms of meeting the need of local areas. The workshops lead directly to changes within the SLA and ward based priority plans.
- 4.1.2 In addition to Ward Member workshops consultation was also undertaken with Area Committees and Environmental Sub-groups of the Area Committees, including the sub group representing Inner South Area Committee on all aspects of the SLA delivery over the last six months.
- 4.1.3 Various consultation and engagement exercises have been undertaken with Members on an individual basis, as well as at ward and Area Committee level.
- 4.1.4 Performance against the SLA is now routinely discussed at all Environmental Sub-Groups.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 A key principle of locality working and the Service Level Agreement is a focus on delivering the best outcome for residents across the area, so that the streets and neighbourhoods in which they live are of an acceptably clean standard. This principle underpins equality and community cohesion, seeking to bring neighbourhoods with poor environmental quality, up to an acceptable standard, whilst improving all areas of Leeds.

4.3 Council Policies and City Priorities

- 4.3.1 The delegation of environmental services to Area Committees, via an approved Service Level Agreement, will significantly contribute towards the Stronger Leeds section of the new Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to *'ensure that local neighbourhoods are clean'* will be much more achievable.

4.4 Resources and Value for Money

- 4.4.1 There are no resource implications.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal implications.
- 4.5.2 The report contains no information that is deemed exempt or confidential.

4.6 Risk Management

- 4.6.1 There are no risk management implications within this report.

5 Conclusions

- 5.1 Positive progress has been made in the first six months of the Service Level Agreement for 2012/13.

6 Recommendations

- 6.1 That South Leeds (Inner) Area Committee note and comment on this report.

7 Background documents¹

- 7.1 There are no background documents associated with this report.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Appendix A – Inner South Ward Priorities

Beeston and Holbeck Ward

1. Priority Areas:
 - Cottingley Hall estate
 - Cardinal Avenue, Crescent and Grove
 - Elland Road north of M621, Crosby Road and Recreations
 - Area north of Malvern Road: Normanton Grove, Place and St Luke's Road and Gardens
2. Priority Land/Open Spaces:
 - Woods at Dewsbury Road/ A6110 junction
 - Land at end of shops on Ring Road Beeston Park/Tommy Wass junction
 - Embankment at M621 Junction 2 Elland Road
 - Embankment at Elland Road/ Cemetery Road under M621
 - Embankment at Holbeck Moor/ M621
 - Derelict site at Brown Lane East
3. Priority Ginnels
 - Crow Nest Lane to Ring Road Beeston
 - Moorhouse Avenue, Old Lane, Cardinal Road
 - St Anthony's Drive to St Anthony's Road
 - Town Street to Sunnyview Gardens
 - Allenby Road to Dewsbury Road
4. Other Priority Actions
 - Work with businesses in Elland Road area to minimise impact of food takeaways on match days and at other times. Increase use of enforcement process with takeaways.
 - Increased patrol work in relation to dog fouling issues around Cross Flatts Park

City and Hunslet Ward

1. Priority Areas
 - Tempest Road and areas adjacent to Cross Flatts Park including Stratfords and Woodviews
 - Whitfield Way and Avenue around Hunslet library area
 - Telford estate
 - Disraelis and Bismarcks
2. Priority Land/Open Spaces
 - Land adjacent to Hunslet Hall Road/ Dewsbury Road junction
 - Land at Junction 3 M621/Dewsbury Road
3. Priority Ginnels
 - Royal Estate off Moor Road
 - Telford Estate off Church Street
 - The Belindas
 - End of Playfair rd running along back of the Arthingtons

- Whole estate off Greenmount st (including Greenmounts, Flactons and Fulfords)
- Disraeli Gardens
- Folly Lane/ Waverley Garth
- Grove Road behind Midlands estate
- Moor Crescent Chase under Dewsbury Road
- Bismarck Street to Lady Pit Lane

4. Other Priority Actions

- Deal with bin-yard issues

Middleton Park Ward

1. Priority Areas

- Bodmin Road, Helston Crescent and estate
- Sissons Terrace, Laurel Place and the Throstles
- Manor Farms estate
- West Grange Drive, Walk, Road, Gardens, Old Run Road and estate

2. Priority Land/Open Spaces

- Land at Newhall Road, Gate
- Triangle between Belle Isle Road, Middleton Road, Windmill Road
- Land at Newhall Crescent, Manor Farm Road
- Empty property at Winrose Grove
- Land at South View Road, East Grange Drive
- Junction 6 of M621 at Belle Isle Road

3. Priority Ginnels

- Sturton Grange
- Bodmins and around Westwoods Primary School
- Footpath from ring road Middleton to Throstle Terrace
- Ginnel from Newhall Gate to Newhall Chase
- Path at rear of Orion Walk to M1
- Path from Middleton Road to Highlands
- Brooms and Mallard Crescent
- Blakeney's

4. Other Priority Actions

- Commitment to quarterly walkabouts with Aire Valley Homes (AVH) and Belle Isle Tenant management Organisation (BITMO) on estates.
- Work in partnership with Waste Management to review refuse collection on Westwoods estate.

Appendix B – Priority Land Actions

Woods at Dewsbury Road/ A6110 junction

Officer to visit area weekly to ascertain the extent of the problem. Community pay back can be utilised to clear the area should it become a problem.

Land at end of shops on Ring Road Beeston Park/Tommy Wass junction

The area is checked weekly. Duty of care visits have been done with Tommy Wass and the shops on that junction. All owners are aware of their responsibilities to keep this area tidy and free from litter. Enforcement action can be taken if these business owners fail to meet duty of care standards. Officers patrolling the area are trained to issue fixed penalty notices to individuals caught littering.

Embankment at M621 Junction 2 Elland Road

Referred to Highways Agency. No response to date.

Embankment at Elland Road/ Cemetery Road under M621

Referred to Highways Agency. No response to date.

Embankment at Holbeck Moor/ M621

Referred to Highways Agency. No response to date.

Derelict site at Brown Lane East

Ongoing surveillance of the area by several officers throughout the week. Hidden camera can be deployed if the area becomes a problem again, enforcement officers will try to identify any evidence to lead to the tippers and cleansing are then able to clear the land quickly and effectively.

Land adjacent to Hunslet Hall Road/ Dewsbury Road junction

Area is clear at present, checked weekly by designated officers. Considering a letter drop to local residents to advise if they see any tipping to report it to us.

Land at Junction 3 M621/Dewsbury Road

Referred to Highways Agency. No response to date.

Land at Newhall Road, Gate

Contractors on site undertaking works.

Triangle between Belle Isle Road, Middleton Road, Windmill Road

Land currently clear. Ongoing monitoring taking place.

Land at Newhall Crescent, Manor Farm Road

Currently clear. Dog fouling stickers distributed. Ongoing monitoring and liaison with Manor Farm Hall.

Empty property at Winrose Grove

Owner resides in Bradford. Currently sheeted up, hedges have been cut back and waste removed. In contact with owner on an ongoing basis to manage impact. Have put owner in touch with BITMO to explore possibilities of transfer of ownership.

Land at South View Road, East Grange Drive

Sheeted up and fenced off. Regular monitoring in place.

Junction 6 of M621 at Belle Isle

Referred to Highways Agency. No response to date.

Appendix C – Summary Performance Information

Table 1: Service Requests – 1st July to 31st October 2012

DESCRIPTION	Beeston and Holbeck	City and Hunslet	Middleton Park	Inner South Total
Fly Tip (Clearance)	121	193	100	414
Flytipping (Enforcement)	57	56	26	139
Domestic Waste Issues	60	62	11	133
Waste in Gardens	25	34	59	118
Overgrown Vegetation	34	15	53	102
Litter Complaint	16	29	32	77
Litter Problems	11	23	35	69
Gully	23	26	13	62
Bin not Returned	30	10	14	54
Road Sweeping	11	21	10	42
Litter Bin Request	5	12	9	26
Dead Animal Removal	7	11	4	22
Drainage	6	13	3	22
Commercial Waste Issues	6	11	4	21
Ginnel	8	3	10	21
Litter Bin Empty	4	9	7	20
Graffiti	7	6	6	19
Nuisance - Other	5	4	6	15
Footpath Sweeping	5	5	4	14
Rodents	1	8	3	12
Dog Fouling	2	6	3	11
Damage to Highway	2	2	6	10
Nuisance - Accumulation/Deposit	4	3	3	10
Bulky request	1	4	4	9
Odour - Other	6	1	2	9
Obstruction	2	3	2	7
Dog Fouling General Area	2	2	2	6
Housing - Vacant	2	2	2	6
Housing - Defect	1	3	1	5
Housing - Other	1	2	2	5
Smoke from Bonfire		1	3	4
Abandoned Vehicle	2	1		3
Dog Fouling Enforcement Signage Request	1		2	3
Commercial Premises Duty of Care Inspect			2	2
Dog Fouling Specific Address	1	1		2
Housing - Dirty		1	1	2
Leafing		1	1	2
Litter Bin Repair		1	1	2
Mud etc on Road	2			2
Nuisance - Premises	1	1		2
Vehicles for Sale	1	1		2
Domestic Premises Duty of Care Inspect			1	1
Dust or Grit			1	1
Illegal Advertising		1		1
Nuisance - Light		1		1
Street Cleansing Missed		1		1
Street Cleansing Quality			1	1
Trading on Highway		1		1
URGENT - Nuisance - Accumulation/Deposit			1	1
TOTAL	473	591	450	1514

Table 2: Manual Cleaning – 20th August to 31st October 2012

Area	Scheduled	Ran	% Ran
Beeston and Holbeck	136	132	97%
City and Hunslet	145	138	95%
Middleton Park	125	103	82%
Inner South Total	302	275	91%
SSE Wedge Total	594	547	92%

Table 3: Mechanical Cleaning – 20th August to 31st October 2012

Area	Scheduled	Ran	% Ran
Beeston and Holbeck	95	77	81%
City and Hunslet	106	93	88%
Middleton Park	54	45	83%
Inner South Total	245	206	84%
SSE Wedge Total	525	444	85%

Table 4: Wedge-wide Services – 20th August to 31st October 2012

Team	Scheduled	Ran	% Ran
Outer Litter Bin Team	73	72	99%
Inner Litter Bin Team	73	73	100%
Gulley Cleaning	73	63	86%
Flytip Removal	73	73	100%

Table 5a: Fly-tip removal (number of jobs) – 1st June to 31st August 2012

Area Committee Area	Days to Clear					Total
	1	2	3	4	5+	
Inner South	178	25	7	11	38	259
Outer East	21	1	6	3	17	48
Outer South	29	9	4	7	22	71
SSE Total	228	35	17	21	77	378

Table 5b: Fly-tip removal (%) – 1st June to 31st August 2012

Area Committee Area	Days to Clear					Total
	1	2	3	4	5+	
Inner South	69%	10%	3%	4%	15%	100%
Outer East	44%	2%	13%	6%	35%	100%
Outer South	41%	13%	6%	10%	31%	100%
SSE Total	60%	9%	4%	6%	20%	100%

Table 6a: Full litter bin emptying (number of jobs) – 1st June to 31st August 2012

Area Committee Area	Days to Empty					Total
	1	2	3	4	5+	
Inner South	5	3	2		1	11
Outer East	3	3	1	2	6	15
Outer South	4	1		1	2	8
Grand Total	12	7	3	3	9	34

Table 6b: Full litter bin emptying (%) – 1st June to 31st August 2012

Area Committee Area	Days to Empty					Total
	1	2	3	4	5+	
Inner South	45%	27%	18%	0%	9%	100%
Outer East	20%	20%	7%	13%	40%	100%
Outer South	50%	13%	0%	13%	25%	100%
SSE Total	35%	21%	9%	9%	26%	100%

Table 7: Legal Notices Served – 1st July to 31st October 2012

LEGAL NOTICES	Beeston & Holbeck	City & Hunslet	Middleton Park
BA59 - Drainage		1	
BA59 - Housing - Defect		2	
BA76 - Housing - Defect		1	
EP34 5 - Flytipping	1		
EP34 A - Litter Problems	1		
EP46 - Bin not Returned	4		
EP46 - Domestic Waste Issues	22	30	
EP46 - Waste in Gardens		2	
EP47 - Commercial Waste Issues	1	7	
EP59 - Flytipping	1		
EP80 - Flytipping		2	
EP88 - Litter Problems	1		
EPA92A - Domestic Waste Issues	3	3	
EPA92A - Housing - Vacant		1	
EPA92A - Waste in Gardens		3	
HW143 - Obstruction	1		
HW154 - Overgrown Vegetation	2		
LG16 - Flytipping		1	
LG29 - Flytipping	1		
PD4 - Rodents		1	
PH83 - Housing - Dirty		1	
TCP215 - Waste in Gardens	1		1
Total	39	55	1

Table 8: FPNs Issued – 1st July to 31st October 2012

FPN NOTICES	Beeston & Holbeck	City & Hunslet	Middleton Park
FPN100 - Commercial Waste Issues	1		
FPN200 - Domestic Waste Issues	2	4	
FPN410 - Litter Problems	1		
FPN700 - Flytipping		3	
FPN700 - Litter Problems			
FPN700 - Waste in Gardens	2		
FPN900 - Dog Fouling Specific Address	2		
FPN900 - Dog Fouling	2		
FPN900 - Dogs on Lead in Prescribed Area order 12	1		
FPN900 - Keeping Dogs On Leads At All Times		1	
FPN900 - Litter Problems	3	4	
Total	14	12	0

Table 9: Prosecution Action Taken – 1st July to 31st October 2012

PROSECUTION TYPE	Beeston & Holbeck	City & Hunslet	Middleton Park
Dog Fouling Specific Address	1		
Domestic Waste Issues	3	1	
Stray Dog Not Out		1	
Waste in Gardens	2	1	
Total	6	3	0

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Report author: Gavin Forster
Tel: 74310

Report of Assistant Chief Executive (Planning, Policy and Improvement)

Report to South Leeds (Inner) Area Committee

Date: Wednesday 9th January 2013

Subject: Wellbeing Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Beeston & Holbeck City & Hunslet Middleton Park	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

This report seeks to provide Members with:

1. Confirmation of the 2012/13 revenue allocation and the 2011/12 carry forward figure.
2. An update on both the revenue and capital elements of the Well being budget.
3. Details of revenue funding for consideration and approval
4. Details of revenue projects agreed to date (Appendix 1)
5. Members are also asked to note the current position of the Small Grants Budget

Recommendations

Members of the Inner South Area Committee are requested to:

- a) Note the contents of the report.
- b) Note the position of the Well being Budget as set out at 3.0.
- c) Consider and make decisions on the proposals set out at 3.3
- d) Note the Well being revenue projects already agreed as listed in Appendix 1.
- e) Consider the project proposals detailed in 4.0
- f) Note the Small Grants situation in 5.0

1.0 Purpose of this report

This report seeks to provide:

- 1.1 Confirmation of the 2012/13 revenue allocation and the 2011/12 carry forward figure.
- 1.2 An update on both the revenue and capital elements of the Well being budget.
- 1.3 Details of revenue funding for consideration and approval
- 1.4 Details of revenue projects agreed to date (Appendix 1)
- 1.5 Members are also asked to note the current position of the Small Grants Budget

2.0 Background information

- 2.1 Each Area Committee has been allocated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental well being of the area by using the funding to support projects that contribute towards the delivery of local priorities.
- 2.2 Well being funding cannot be paid retrospectively. An application form must be submitted and approved by the Area Committee before activities or items being purchased through Well being funding are completed or purchased.
- 2.3 Members are reminded that due to the timescales required for submission to Area Committee the deadline for receipt of completed documentation is at least five weeks before an Area Committee to allow for processing the necessary paperwork.

3.0 Well being Budget Position

Members should note the following points: -

3.1 Revenue funding available for 2012/13

- 3.1.1 The revenue budget approved by Executive Board for 2012/13 is **£224,520.00**.
- 3.1.2 **Appendix 1** shows the projects funded by the Area Committee up to and including the May meeting. The carry forward figure for 2011/12 is **£219,337.41**.
- 3.1.3 Therefore the total amount of revenue funding available to the Area Committee for 2012/13 is **£ 443,857.41**.

3.2 Revenue funding 2012/13

3.3 Children & Young People's Working Group

- 3.3.1 Members will recall that at the November meeting they were presented with an update on the work of this sub-group and the methods being employed as part of this funding allocation. The working group have recently met twice to consider in detail the projects submitted. The first meeting reviewed all applications and raised questions of schemes

so as to ensure that all of the necessary information was provided to enable informed decisions to be made. The second meeting considered the responses to the questions and their impact on the applications. This resulted in the group recommending a total of Thirteen projects.

3.3.2 A total of 21 applications were received for a total of **£298,559.00** The discussions led to the following 13 projects totalling **£105,119.00** being recommended for approval at this Area Committee and to be delivered in **2013/14**:

Organisation	Project	Amount of WBF to be proposed £	B&H £	C&H £	MP £
DAZL	DAZL Community Dance Leaders Project	9,375	3,125	3,125	3,125
Breeze Team	Breeze Friday Night Project	10,000.00			10,000
Health For All	Junior Reporters	7,500	2,500	2,500	2,500
Health For All	Little Chefs	7,580	2,526	2,527	2,527
Leeds 2 Success	Grand Jury	8,520	2,840	2,840	2,840
The Hunslet Club	After school vocational training	31,680	10,560	10,560	10,560
Youth Service – Middleton	Youth ... Celerate	4,000			4,000
Youth Service - Middleton	Holiday Youth Activities	3,000			3,000
Youth Service - Middleton	Joined up - generational youth	3,000			3,000
South Leeds Music Centre	SLMC summer project	2,160	720	720	720
Cottingley Youth Project	Cottingley Youth Project Transition	4,980	4,980		

The works	Bike maintenance and BMX course	2, 224	741	742	742
Area Support Team*	Brochure – activities for children and young people 2013/14	12,000 (estimate)	4,000	4,000	4,000
	Totals	106,019	31,993	27,012	47,014

*This allocation is an estimate based on a similar scheme that was successfully delivered in a different part of the city, officers will bring forward detailed proposals and costings.

3.3.3 Members are reminded that these projects will be delivered in 2013/14. However, orders will be raised this financial year so as to allow some current balances to be allocated to these projects.

3.3.4 To achieve this the following is required, the balances from the 2012/13 ringfences (£24,650.10), the balance of the overall budget 2012/13 (£63,762.88) and an amount from the 2013/14 budget (£22,582.59) is required to deliver these proposals.

3.3.4 The table below details the balances available on the 2012/13 ringfences

	Total budget Allocated	Current spend	Balances	B&H	C&H	MP
Small grants	£15,000.00	£5,567.00	£9,433.00	£5,233.00	£1,975.00	£2,225.00
Skips	£3,500.00	£900.00	£2,600.00	£1150.00	£560.00	£890.00
Communications budget	£3,000.00	£1,881.90	£1,118.10	£309.10	£504.25	£304.74
Community safety	£25,200.00	£22,882.00	£4,118.00	£1,372.66	£1,372.67	£1,372.67
Children & Young people	£60,000.00	£52,619.00	£7,381.00	-£488.00	£1,020.00	£6,849.00
Total	£106,700.00	£83,849.90	£24,650.10	£7,576.76	£5,431.92	£11,641.41

3.3.5 These figures are based on **no further** spend on the ringfenced budgets this year. If further small grants and skips are approved the contribution from the 2013/14 budget will be higher and **therefore less funding will be available for new schemes next year.**

3.3.6 Members are asked to note that discussions are taking place between members and officer of Parks & Countryside around schemes in Cross Flatts Park totalling £60,000 (to be split between B&H and C&H wards). This will be taken in to account in the following

breakdowns to give a clearer picture of the amounts that are being suggested as being available for new schemes in 2013/14.

- 3.3.7 The table below details the total remaining 2012/13 balance. The proposal is to utilise all of these balances (taking in to account the Cross flats park projects - B&H - £18,247.03, C&H - £27,145.64, MP - £18,369.21) to deliver the Children & Young people's working groups recommendations.

Total Budget 2012/13	Overall	B&H	C&H	MP
Allocated Budget 2012/13	£224,520.00	£74,840.00	£74,840.00	£74,840.00
Carry Forward	£219,337.41	£83,654.36	£90,342.80	£45,340.25
variations	-£760.41	-£162.91		-£597.50
Available Budget	£443,097.00	£158,331.45	£165,182.80	£119,582.75
Projects carried forward form 2011/12	£113,368.54	£39,866.51	£39,544.49	£33,957.54
Available budget for 2012/13	£329,728.46	£118,464.94	£125,638.31	£85,625.21
2012/13 projects approved	£205,965.58	£70,217.91	£68,492.67	£67,256.00
Total remaining balance 2012/13	£123,762.88	£48,247.03	£57,145.64	£18,369.21

- 3.3.8 As explained earlier the approval of the Children & Young people's Working group recommendations would have an impact on the budgets for 2013/14. Below is an indicative draft Wellbeing Summary for 2013/14 based on this years spend in each of the ring fences and also taking in to account other local funding that is available such as Community First. A fuller proposal will be presented at a future Area Committee meeting

Project	Total	B&H	C&H	MP
2013/14 Ringfences	£224,520.00	£74,840.00	£74,840.00	£74,840.00
Potential carry forward	£5,565.56		£5,565.56	
Total Funds Available	£230,085.56	£74,840.00	£80,405.56	£74,840.00
Small grants	£10,000.00	£5,000.00	£3,000.00	£2,000.00
Skips	£3,500.00	£1,500.00	£1,000.00	£1,000.00
Communications budget	£1,500.00	£500.00	£500.00	£500.00
Festivals 2014	£24,880.00	£5,983.33	£5,817.67	£13,080.00
Community Safety Budget	£17,452.00	£5,817.33	£5,817.34	£5,817.33
Priority Neighbourhood Worker	£13,601.58	£13,601.58		
Middleton & BI Christmas Lights	£6,000.00			£6,000.00
NIP Budget	£3,000.00	£3,000.00		
Children & Young people	£22,572.59	£5,879.21		£16,703.38
Total potential spend	£102,506.17	£41,281.45	£16,135.01	£45,100.71
Total remaining balance	£127,579.39	£33,558.55	£64,270.55	£29,739.29

- 3.3.9 All of the figures quoted in this section are subject to variation based on the verification of the 2012/13 project spend and outturn of the current projects.

3.3.10 Taking all of the information on to consideration, Members are asked to support the recommendations of the Children & Young People's working group in full.

3.4 Budget Summary 2012/13

All of the following information does not take in to account the recommendations outlined previously in this report but if approved these figure will be amended accordingly.

Project	Total	B&H	C&H	MP
Allocated Budget 2012/13	£224,520.00	£74,840.00	£74,840.00	£74,840.00
Carry Forward	£219,337.41	£83,654.36	£90,342.80	£45,340.25
variations	-£760.41	-£162.91		-£597.50
Available Budget	£443,097.00	£158,331.45	£165,182.80	£119,582.75
Projects carried forward form 2011/12	£113,368.54	£39,866.51	£39,544.49	£33,957.54
Available budget for 2012/13	£329,728.46	£118,464.94	£125,638.31	£85,625.21
Small grants	£15,000.00	£8,000.00	£4,000.00	£3,000.00
Skips	£3,500.00	£1,500.00	£1,000.00	£1,000.00
Communications budget	£3,000.00	£1,000.00	£1,000.00	£1,000.00
Festivals 2013	£17,000.00	£5,500.00	£5,500.00	£6,000.00
Environmental Budget	£3,000.00	£1,000.00	£1,000.00	£1,000.00
Community Safety Budget	£25,200.00	£8,400.00	£8,400.00	£8,400.00
Children & Young People Budget	£60,000.00	£20,000.00	£20,000.00	£20,000.00
Festivals 2012 (additional funding)	£2,880.00	£483.33	£317.67	£2,080.00
South Leeds Superstars	£9,373.00	£2,943.00	£3,610.00	£2,776.00
South Leeds Life	£9,000.00	£3,000.00	£3,000.00	£3,000.00
Marlborough Green Roofs	£5,995.00		£5,995.00	
Hunslet Library	£1,300.00		£1,300.00	
Priority Neighbourhood Worker	£13,601.58	£13,601.58		
Middleton & Belle Isle Christmas Lights	£6,000.00			£6,000.00
Middleton Gala	£5,000.00			£5,000.00
Cottingley NIP	£3,000.00	£3,000.00		
Hamara – Enhance learning & employment	£12,370.00		£12,370.00	
Market place events	£3,000.00	£1,000.00	£1,000.00	£1,000.00
Atha Street Bollards	£790.00	£790.00		
Middleton Park Bins	£7,000.00			£7,000.00
2012/13 projects approved	£205,965.58	£70,217.91	£68,492.67	£67,256.00
Total remaining balance 2012/13	£123,762.88	£48,247.03	£57,145.64	£18,369.21

3.5 Capital funding available for 2010/11

3.5.1 Of the **£700,000** capital funding allocated to the Area Committee for 2004/10 a total of **£700,300** has been committed to date leaving an overspend of **£300**

3.5.2 Members are asked to note the capital allocation by Ward. The spend broken down by Ward is as follows:

	Beeston & Holbeck	City & Hunslet	Middleton Park
Total Allocation 2004-11	£233,333.33	£ 233,333.33	£ 233,333.34
Allocation to date	£230,951.99	£232,120.28	£240,551.42
Balance	£2,381.34	£1,213.03	0.00

3.5.3 Members are asked to note that as the capital expenditure report (Appendix 2 in previous reports) has not changed significantly of late, therefore it will not be included as part of this report going forward. Copies of the document are available on request.

4 Wellbeing Projects for approval

4.1 It is possible that some of the projects in **Appendix 1** may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in 3.2.4.

4.2 Members are asked to note that the deadline for receipt of completed application forms is seven weeks before an Area Committee to allow officers to appropriately scrutinise schemes and confirm that they adequately meet the priorities set out as part of the Area Committee Business plan. This scrutiny may involve discussion at appropriate working groups and with relevant partner agencies to make sure that the projects presented to Members have all of the necessary information to allow decisions to be made.

4.3 Members are asked to consider the following projects:

4.4 **Project Summary:** Celebration Event

Name of Group or Organisation: AST

Total Project Cost: £2000 (match funding to be provided by Community First)

Amount proposed from Well Being Budget 2012/2013: £1000 (£333.33 per ward)

Wards Covered: All three Inner Wards

Members have requested the development of a celebration event for all of the successful applicants to Area Committee Wellbeing funds, Community First and Connecting Communities over the last few years. The event will be held at the banqueting suite in Civic Hall, and provide an opportunity for groups to network and share good practice models.

5.0 Small Grants Approvals

5.1 There has been no small grant approved since the last Area Committee meeting.

6.0 Corporate Considerations

6.1 Consultation and Engagement

6.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

6.2 Equality and Diversity / Cohesion and Integration

6.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

6.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

6.2.3 A light touch Equality Impact Assessments is carried out for all projects.

6.3 Council Policies and City Priorities

6.3.1 The projects outlined in this report contribute to target and priorities set out in the following council policies:

- Vision for Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

6.4 Resources and Value for Money

6.4.1 Resource implications will be that the remaining balance of the Well being Budget for capital will be reduced as a result of any projects funded.

6.5 Legal Implications, Access to Information and Call In

6.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

6.5.2 There are no key or major decisions being made that would be eligible for Call In.

6.5.3 There are no legal implications as a result of this report.

6.6 Risk Management

6.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

7.0 Conclusions

7.1 The report provides up to date information on the Area Committee's Well being Budget.

8.0 Recommendations

8.1 Members of the Inner South Area Committee are requested to:

- a) Note the contents of the report.
- b) Note the position of the Well being Budget as set out at 3.0.
- c) Consider the points raised under the ring fencing arrangements in 3.3
- d) Note the Well being revenue projects already agreed as listed in Appendix 1.
- e) Consider the project proposals detailed in 4.0
- f) Note the Small Grants situation in 5.0

Background Documents¹

There are no background documents associated with this report

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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		2012 / 2013					
		B&H		C&H		MP	
Budget	Allocation	£	224,520.00	£	74,840.00	£	74,840.00
		£	219,337.41	£	83,654.36	£	45,340.25
		-£	597.50			-£	597.50
	middleton elderley						
	kidz club remaining balance	-£	162.91	-£	162.91		
	Coffingley Health & Wellbeing - Remaining Balance	£	1,066.52				
	Leeds Superstars - Remaining Balance	£	1,260.87				
	TOTAL	£	445,424.39	£	158,331.45	£	119,582.75

Projects rolled forward from 2011/12 (Accruals)		Committed	Paid
IS-09-43 Women Health Matters		£ 26.50	£1,312.56
IS-10-12 Environmental Planters at St Matthews			£1,002.02
IS-11-01 St Lukes Cares			£ 13,312.00
IS-11-03 work in Middleton			£ 6,669.10
IS-11-04 Middleton Elderley Aid - Outreach Worker			£ 1,250.00
Leeds Ahead - job search support	IS-11-07	£ 2,250.00	£2,250.00
Kidz Klub IS-11-10		£ 162.91	£1,955.38
Community Safety IS-11-17a		£ 5,000.00	
Friday Night Project IS-11-30		£ 1,500.00	
TOTAL		£ 8,939.41	£ 27,751.06

Projects rolled forward from 2011/12		Committed	Paid	B&H		C&H		MP
IS-11-02	Youth Services - Youth Activities	£ 2,565.06	5389.32		£4,055.13		£3,899.25	
IS-11-08	Aspire to Succeed	£ 3,400.00			£1,133.00		£1,134.00	£1,133.00
IS-11-13	Leeds Festival 12/13	£ 8,000.00	8982.78		£ 5,500.00		£ 5,500.00	£ 6,000.00
IS-11-28	Cottingham Sphinx	£ 2,000.00			£ 2,000.00			
IS-11-32	Hunslet Club	£ 30,980.00			£ 10,326.67		£ 10,326.67	£ 10,326.66
IS-11-33	MEA Outreach worker 2012/13	£ 2,838.48	3135.52					£ 5,974.70
IS-10-13	HW Middleton Ederley Care		£ 192.50					£ 192.50
IS-11-06	Cottingham Health and Wellbeing		518.38		£ 1,584.90			
IS-11-17	Community Safety	£ 4,995.00			£ 2,497.50		£2,497.50	
IS-11-29	South Leeds Youth Theatre		6800		£2,092.31		£3,923.07	£784.62
IS-11-31	SLATE	£ 4,186.00					£1,396.00	£1,395.00
IS-11-34	St Lukes Cares 2012/13	£ 14,150.50	£14,150.50		£9,282.00		£10,868.00	£8,151.00
TOTAL		£ 73,115.04	£ 39,169.00		£39,866.51		£39,544.49	£33,957.48

Project	Delivery Organisation	2012/2013 Revenue Costs						
		Approved	B&H	C&H	MP	Actual	Committed	Balance
2010/11 Rolled forward projects	South East Area Support Team	£ 112,284.04	£39,866.51	£39,544.49	£33,957.48	£ 39,169.00	£ 73,115.04	£ -
Small Grants Provision of a small grants fund for small scale community based projects meeting Area Delivery Plan priorities.	South East Area Support Team	£ 15,000.00	£ 8,000.00	£ 4,000.00	£ 3,000.00	£ 5,167.00		£ 9,833.00
Skips To provide skips for community use.	South East Area Support Team	£ 3,500.00	£ 1,500.00	£ 1,000.00	£ 1,000.00	£ 620.00	£ 80.00	£ 2,800.00
Communications Budget A budget to enable effective communication and consultation on Area Committee issues in the Outer South.	South East Area Support Team	£ 3,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,219.15	£ 37.50	£ 1,743.35
Festivals 2012/13 Funding to support the community festivals in 2012	South East Area Support Team	£ 17,000.00	£ 5,500.00	£ 5,500.00	£ 6,000.00			£ 17,000.00
Environmental budget To support environmental initiatives to target issues	South East Area Support Team	£ 3,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00			£ 3,000.00
Community Safety Budget To support NPT to deliver community safety initiatives	South East Area Support Team	£ 27,000.00	£ 9,000.00	£ 9,000.00	£ 9,000.00		£ 23,976.00	£ 3,024.00
Children and Young People Sub Group	Inner South Children & Young People's Sub-group	£ 60,000.00	£ 20,000.00	£ 20,000.00	£ 20,000.00	£ 3,670.59	£ 50,916.00	£ 5,413.41
Superstars - Tiger 11	Tiger 11	£ 9,373.00	£ 2,958.00	£ 3,624.00	£ 2,791.00	£ 8,112.13		£ 1,260.87
South Leeds Life Magazine	Health For All	£ 9,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00			£ 9,000.00

Project	Delivery Organisation	2012/2013 Revenue Costs						
		Approved	B&H	C&H	MP	Actual	Committed	Balance
Marlborough Green Roof Projects	Groundwork Leeds	£ 5,995.00		£ 5,995.00			£ 5,995.00	£ -
Hunslet Library - additional items		£ 1,300.00		£ 1,300.00			£ 1,300.00	£ -
Holbeck Gala (additional funding)		£ 500.00	£ 333.33	£ 166.67			£ 500.00	£ -
Bands in the Park / Dog Show (additional funding)	Friends of Cross Flatts	£ 300.00	£ 150.00	£ 150.00			£ 300.00	£ -
Middleton Craft, Flower and Produce show (additional funding)	Friends of Middleton Park	£ 2,080.00			£ 2,080.00		£ 2,080.00	£ -
Neighbourhood Worker	HFA	£ 13,601.58	£ 13,601.58					£ 13,601.58
Middleton & Belle Isle Christmas Lights	Leeds Lights	£ 6,000.00			£ 6,000.00			£ 6,000.00
Middleton Gala	SLAST	£ 5,000.00			£ 5,000.00	£3,822.40	£56.83	£ 1,120.77
Cottingley NIP	SLAST	£ 3,000.00	£ 3,000.00			£ 810.21		£ 2,189.79
Enhance Learning and Employability		£ 12,370.00		£ 12,370.00			£12,370.00	£ -
Atha Street Bollards		£790.00					£790.00	£ -
Market Place Event		£ 3,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00			£ 3,000.00
Middleton Park Bins	SLAST	£ 7,000.00			£ 7,000.00			
TOTAL	Projects agreed	£ 320,093.62	£ 109,909.42	£ 108,650.16	£ 101,828.48	£ 62,590.48	£ 171,516.37	£ 78,986.77
	Balance	£ 125,330.77	£48,422.03	£56,532.64	£17,754.27			

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Report author: Gavin Forster
Tel: 2474310

Report of Area Leader – South East Leeds

Report to South Leeds (Inner) Area Committee

Date: Wednesday 9th January 2012

Subject: A Summary Of Key Work

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Beeston & Holbeck City & Hunslet Middleton Park	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues and corporate governance considerations

1. This report details a range of activities taking place within the Inner South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

Recommendations

2. The Area Committee is asked to:
 - a) note the contents of the report and make comment as appropriate.

1.0 Purpose of Report

- 1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Support Team are engaged based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background Information

- 2.1 Members will recall at the June 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city and in an effort to be more focused on current priorities.

3.0 Area Chairs Forum

3.1 Meetings

- 3.1.1 The last meeting of the group took place on the 2nd November and will be approved at the 10th January 2013 and presented to a future Area Committee meeting.

4.0 Lead roles

- 4.1 Members will be aware of the ongoing discussions with Leeds Initiative around the Champion roles across the city. On a local level it is suggested that the previously agreed Champions feedback on their respective meeting, giving updates as appropriate.
- 4.2 Member are asked to support this approach meaning that the following sections of this report be feedback by the members outlined.

Champion role	Member	Group to feedback on
Children & Young people	Cllr Gabriel	Children & Young People's working group
Health	Cllr Truswell	Health & Wellbeing Partnership And (Citywide) Affordable Warmth group
Environment	Cllr Ogilvie	Environmental Sub-group
Community Safety	Cllr Groves	Crime & Grime group And Alcohol & DV group

5.0 Updates by theme: Children & Families

'The Children's Champion Councillor Angela Gabriel will lead a discussion on this item'

5.1 Children & Young People's Sub-group

- 5.2 At the September Area Committee, members approved the ringfencing of £130,000 for projects in 2013/14, this includes some spend this financial year and some out of next to ensure an effective spend profile.
- 5.3 The working group have met to discuss the applications on two occasions, the first to review all of the submissions and request the relevant updates and queries. The second was to decide on the final recommendations based on the updates.
- 5.4 The group followed a protocol to ensure transparency and fairness during the process. A copy of the protocol is attached as **Appendix 1** for information.
- 5.5 The recommendations from the group are presented in the wellbeing report for approval

6.0 Updates by theme: Safer Stronger Communities Board

'The Environmental Champion Councillor Adam Ogilvie will lead a discussion on this item'

6.1 Inner South Environmental Sub-Group

- 6.1.1 The last meeting of the group took place on the 15th October, the minutes of which were to be approved at the next meeting.

'The Community Safety Champion Councillor Kim Groves will lead a discussion on this item'

6.2 Community Safety

- 6.2.1 Crime and Grime Partnership – the next meeting is due to take place on 30th January. The substantive item for discussion will be Anti Social Behaviour.
- 6.2.2 Prostitution in Holbeck: Operation Dairy continues on a regular basis. Officers continue to patrol the streets, issuing warnings and cautions as appropriate to women selling sex and the men who are seeking to buy it. The NPT maintains a database of women who are stopped for prostitution offences and works proactively with partners to ensure that where possible women are supported to engage with agencies to address their issues. Holbeck NPT have adopted a sensitive approach to publicising the work that has been done. It is mentioned on their Facebook page and via Twitter though they are keen to ensure that publicity around the issue isn't focussed on Holbeck in order to minimise harm to the reputation of the area. Officers regularly attend the PACT meeting in Holbeck in order to provide updates on this and other issues of concern to residents.

6.2.3 The Sex Workers Multi Agency Case Conference approach that was established several months ago is still key to driving partner agency engagement. Organisations including the police, LASBT, Joanna Project, CRI (a health and social care charity working with individuals, families and communities across England and Wales that are affected by drugs, alcohol, crime, homelessness, domestic abuse and antisocial behaviour), Together Women Project and Community Safety meet on a 6 weekly basis to share information and jointly agree actions in order to reduce the levels of street prostitution and better co-ordinate the responses for individual women. The process of engaging women to reduce their activity and ultimately exit prostitution is a complex and slow one therefore it's too early to assess the impact of the meetings. A review of the case conferences effectiveness is being done and Members will be advised of progress in due course.

6.2.4 Citywide response to prostitution: The work to develop a citywide, holistic response to the issues related to prostitution has been given impetus recently with the development of a citywide officer delivery group chaired by the Director of Genesis and an Elected Member steering group chaired by Cllr Gruen. An OBA event was held in November and as a result the following work strands have been agreed:

I Research and Development

Understanding Needs, Opportunities, Demand ~ on street & off street,
Communication/Message and Commissioning of Services

II Vulnerability & Safeguarding

Protect and Support ~ risks, threats and harms

III Early Intervention

Prevent & Educate

IV Pathways out/exiting

9 barriers to existing ~ including health, housing, substance misuse, debt, relationships, employment etc

V Disrupt and Investigate

supply & demand ~ organised crime groups ~ on street & off street

6.2.5 The Director of Genesis will be approaching partner agencies in order to invite them to take a lead on developing the appropriate strand. A first formal meeting of the Elected Members Steering Group (Cllr Gabriel attends) has taken place recently and further meetings are being planned to ensure that members are informing and influencing the work of the officer delivery group. This first meeting endorsed the initial OBA work and confirmed the strands of work articulated above.

6.2.6 Domestic Violence – a more detailed report on Domestic Violence in Inner South Leeds is presented to this meeting elsewhere on the agenda.

7.0 Updates by theme: Health and Wellbeing

'The Health & Wellbeing Champion Councillor Paul Truswell will lead a discussion on this item'

Wellbeing Portal – Communication tool for Leeds

- 7.1 This was developed following the partnership having identified difficulty in knowing what health and wellbeing services were delivered in the south east area. The agreement was to have one site through which within 3 clicks both professionals and communities could access and gain an overview of activity. This led to the development of the portal www.wellbeingleeds.com which now sits under the Council and NHS Leeds banner. Promotion to raise awareness of this toolkit is underway.
- 7.2 **Workforce capacity building programme** (now better known as 'health is everyone's business') was instigated and developed initially by SE health and wellbeing improvement manager working closely with council colleagues including health workforce officer with the aim of ensuring all staff collectively understood the health inequalities challenge and how they could support this agenda.
- 7.3 The service planning framework for the council was updated and includes a requirement for officers to outline their plans and contribution to addressing health inequalities; the council's corporate induction programme also now includes a session for staff on health and wellbeing. A corporate working group is now leading this work and a training programme for all staff to access support to tackle health inequalities is being developed and promoted.
- 7.4 A **simple standardised questionnaire** to use at local community engagement events and by local groups was developed by the SE partnership lead by the health and wellbeing improvement manager. This toolkit has since been rolled out and used by colleagues in west and east Leeds. The council's talking point system is where this is now housed and can be accessed via the Council's health and wellbeing team. Analysis findings have been used to complement JSNA hard data.
- 7.5 **Multi agency referral scheme (MARS)** was developed by the SE partnership following having agreed the need for a simple systematic referral pathway that could be used in localities and support integrated working. **(MARS)** has been endorsed by both NHS Leeds and Leeds City Council as a model of best practice. It is now being rolled out through linking it in with other key programmes across the city. The programmes include the work on infant mortality in Beeston, Holbeck and Chapeltown led by NHS Leeds; the 'wrap up Leeds' scheme that is being run by the Council to provide free cavity wall and roof insulation is another. The Director of Adult Social Care has given the scheme her support and confirmed that it be used in the development of the integrated health and social care teams.
- 7.6 The Council's Customer Access and Performance service are now working to develop an electronic version to rollout usage. In the interim the area leadership team in West are using the toolkit in Armley. In south Leeds the children's cluster are looking at integrating usage within their work and MARS is being regularly cited as the solution at OBA events on a range of topics.

Alcohol and Community Safety

- 7.7 A multi agency partnership group has now been running since 2010 in South Leeds. The work of this partnership has lead to improved joint working involving a wider range of partners to focus on locality issues around alcohol and community safety. The group came about as a result of co-ordinating officers joining up priorities from local area health and wellbeing partnership and community safety partnership
- 7.8 Activity progressed has lead to:
- projects in local communities to tackle underage sales in Middleton & Belle Isle area - included the education of retailers on the legislative implications of making illegal sales. Impact of work has seen failure rate down to 13% from 45% pre project – test purchases.
 - Elected members are engaged and reporting and supporting communities to report underage sales – impact: reduction in nuisance calls on problem premises and stronger controls set on license (Kasa).
 - A separate sub group was established under the alcohol group focussed on domestic violence that has lead to the Police safeguarding team being trained and process being established to allow referrals from citywide to ADS. We have also seen reciprocal training between agencies to join agendas together with DV team trained on alcohol and alcohol service staff trained on DV and applying for accreditation.
 - Frontline worker training on ‘making a good rep’ to licensing was over subscribed. A similar session is to be arranged for Members.
 - Sign up to developing a local policy under new legislation for reducing numbers of off licenses in LS10/11 has received go ahead to trial in inner south as a result of Elected Members pushing the agenda forward at the area leadership team.
 - Alcohol service provision reviewed and re-commissioned to target hotspot areas and key practices.
 - Directory of Leeds Alcohol treatment services developed and circulated widely including information on GP practices where brief advice is available locally.

Obesity Review

- 7.9 This is work currently taking place under the area partnership. Agreed scope and trialling methodology to inform future local commissioning. In relation to this review, the Partnership agreed to consider current obesity activity and outcomes for residents in the South East of Leeds which will include service provision around physical activity, healthy eating and weight management. To make the activity manageable the focus has been limited to inner south area. Key stakeholders were consulted including providers and commissioners of related services as well as local residents both those that took part in local activity programmes and those that had not accessed related services. Additionally views of clinicians have also been gathered with support from SE CCG.
- 7.10 The Partnership hopes that its findings will provide a timely and positive contribution to tackling this particular issue in the Inner South Leeds to inform future commissioning. The final report will be available in February 2013 which will set out partnership conclusions, key actions that can be taken locally and recommendations to share with key bodies such as the H&WB board, HIB and Area Leadership team. Also will help provide partnership with an approach to review and informing other health related commissioned activities to ensure better meeting local needs.

- 7.11 As a result of the review a local provider partnership has now been established for inner south and the group are in the process of developing agreed referral pathways to improve customer access.
- 7.12 Health & Wellbeing Partnership
- 7.13 The South East Health and Well being partnership last met on the 29th November 2012, the minutes will be approved at the meeting at the end of January and presented to a future Area Committee meeting.

8 Integrated Locality working

8.1 Beeston, Holbeck & Hunslet Neighbourhood Improvement Board

- 8.1.1 The most recent meeting of the board took place on the 10th September 2012, the minutes of the meeting will be presented to a future meeting.
- 8.1.2 The next meeting of the group is planned for the 14th January 2013.

8.2 Belle Isle & Middleton Neighbourhood Improvement Board

- 8.2.1 The last meeting of the Neighbourhood Improvement Board was held on the 4th December 2012. The minutes of the meeting will be presented to members at a future Area Committee meeting.
- 8.2.2 The minutes of the 4th September 2012 meeting are attached as **Appendix 2**.

8.3 Cottingley Neighbourhood Improvement Plan

- 8.3.1 The latest meeting of the NIP took place on the 7th December 2012, the minutes will be presented to a future Area Committee.
- 8.3.2 The minutes of the 9th November 2012 NIB meeting are attached as **Appendix 3**.

9.0 Leeds Citizens Panel Update

- 9.1 As part of a process of developing the Leeds Citizens' Panel, a report was presented to the Area Chairs forum in November 2011 and the ten Area Committees in the December 2011 setting out the proposed changes to the service. As part of this consultation process Members requested that periodic updates be provided to Area Committees on the progress of the development of the Leeds Citizens Panel. This section of the report highlights the progress that has been made in relation to recruitment of new citizens panel members and which consultations have been undertaken to date.

Citizens Panel Membership

- 9.2 An increase in panel membership from 1,500 to 6,000 is a key element of the improvements to the Leeds Citizens Panel. The smaller membership only allowed us to consult on issues affecting the whole of Leeds. The new larger body of panel members will allow us to provide analysis of consultations at the Area Committee level while

retaining a representative sample based on age, gender and ethnicity. This will enable us to understand resident perceptions of services at the locality level.

- 9.3 Efforts to undertake citizens panel recruitment have been more challenging than first anticipated and it is taking longer to achieve the target of 6,000 panel members. However steady progress is still being made and the current membership of the Leeds Citizens Panel is now at 3,919. **Appendix 4** sets out the details of panel membership at the city and area committee level as of 1 November 2011/12. Please note that total membership for age, gender, or ethnicity will not exactly add up to the total number of panel members as some personal information was missing when panel members submitted their applications. Work is being undertaken to receive this information from all panel members which should fix this problem in the future.
- 9.4 The citizens panel has been widely promoted in a number of ways in the past year, and some obvious gaps in membership have been identified particularly in relation to inner-city areas and young people across the city. This is a common pattern with citizens panels across the UK and further work will be undertaken to target recruitment efforts to fill the remaining gaps. Arrangements are being put in place to merge the analysis of Children's Services consultation through Breeze card-holders and the Leeds Youth Council and that of the Leeds Citizens Panel to help minimise the temporary gap in young person representation on the Citizens Panel. Members are asked to comment on how the Council should target its efforts to fill the gaps in Leeds Citizens Panel membership.

Programme of Consultation

- 9.5 The following consultations have taken place through the Leeds Citizens Panel in the last 12 months:
- Olympic Events for Leeds: This survey asked panel members what cultural activities they wanted to in Leeds during the year of the Olympics? Feedback was provided in the form of a newsletter to panel members. A response rate more than 70% was gained from this survey.
 - Future of Kirkgate Market: This was the second phase of consultation regarding Kirkgate Market and received a response rate of 65%. The third phase of consultation to be sent shortly will include design options and will be combined with a car parking survey for the area.
 - Healthy Communities: This analysis of this survey will be merged with a similar one undertaken by the NHS and will help identify barriers to access health services in localities. The Leeds Citizens Panel component of the survey received a response rate of 60 %.
 - Parks and Countryside and Environmental Cleanliness: The response rate for this survey was lower than other surveys at just under 50% and may be accounted for by the timing of the survey falling during the holiday period. And while this still represents a significant increase in response compared to previous surveys undertaken without the citizens panel this time period will be avoided for future surveys.

- Council Tax Support: This survey asked members views on the government's reduction in terms of council tax benefits. Details of response rates were not available at the time this report was produced.
- Budget consultation 2013-14– In addition to the You Choose budget consultation undertaken through the Leeds City Council website, this survey was sent to all citizen panel members and gives respondents the opportunity to highlight their priorities for the 2013-14 budget. The survey was still open for responses at the time of writing this report but the team has received more than 600 responses just the first week, so a good response rate is anticipated for this important survey.

Next Steps

- 9.6 Management of Panel membership will be an ongoing feature of work to support the functioning of the Leeds Citizens Panel and will need be refreshed on a regular basis with approximately one third of members being replaced with new members each year. New demographic targets for the city and individual area committee areas will need to be set this year to reflect recent census data.
- 9.7 The first year of operating the improved citizens panel has demonstrated the opportunities for cost savings for services while still achieving high response rates. An increase in the confidence in the Citizens Panel as a viable mode of public consultation has increased the request for surveys.
- 9.8 A process for managing the forward plan of Citizens Panel surveys will be put in place to ensure that panel members do not receive too many surveys in a short period of time and that busy holiday periods can be avoided. This process will also ensure that we are able to combine surveys to avoid duplication and save costs.
- 9.9 As well as being a valuable tool for reducing costs associated with public consultation the Leeds Citizens Panel has begun to prove its value in helping to shape opinions about important changes to Council services. For example, the findings from the Kirkgate Market survey has highlighted the need to broaden the options being considered for its future development, and analysis from the budget consultation through the Leeds Citizens Panel will be presented to Full Council in February to help set the budget for 2013-14

10.0 Localism

10.1 Neighbourhood Planning Front Runners Pilot

- 10.1.1 Over 40 people attended the meeting of the Holbeck Neighbourhood Forum held in December and details of the meeting will be circulated to members in due course. (Minutes of the previous Forum meeting held on 25th October are attached at **Appendix 5**). Those attending the December meeting heard about progress that is being made to develop the Forum and the Neighbourhood Plan. There was a presentation about the plans by Unity Housing Association to provide new homes on the site of cleared houses on Brown Lane East/Runswick Place. The meeting agreed to set up a task group to examine the proposals in more detail and to develop options. The task group will continue until a planning application is submitted – this is anticipated to be in early 2013.

- 10.1.2 Several task groups are being set up to include residents to progress the establishment of the Forum and the development of the Neighbourhood Plan; the task groups cover the constitution of the Forum, finance, publicity and the content of the Neighbourhood Plan.
- 10.1.3 The Forum now has over 25 signed up members and in January will be approaching businesses in the Plan area to encourage to join the Forum.
- 10.1.4 A support group continues to meet to support and guide the Holbeck work. The group includes representatives of the three residents' groups in Holbeck. The acting chair of the Forum is being provided with continuing support by LCC Officers

11.0 Corporate Considerations

11.1 Consultation and Engagement

- 11.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

11.2 Equality and Diversity / Cohesion and Integration

- 11.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.
- 11.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.
- 11.2.3 A light touch Equality Impact Assessments is carried out for all projects.

11.3 Council Policies and City Priorities

- 11.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:
- Vision For Leeds
 - Children and Young Peoples Plan
 - Health and Well being City Priority Plan
 - Safer and Stronger Communities Plan
 - Regeneration City Priority Plan

11.4 Resources and Value for Money

11.4.1 There are no resource implications as a result of this report.

11.5 Legal Implications, Access to Information and Call In

11.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

11.5.2 There are no key or major decisions being made that would be eligible for Call In.

11.5.3 There are no legal implications as a result of this report.

11.6 Risk Management

11.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

12 Conclusions

12.1 The report provides up to date information on key work areas of the Area Committee.

13 Recommendations

13.1 The Area Committee is asked to:

a) note the contents of the report and make comment as appropriate.

Background documents¹

There are no background papers associated with this report

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Inner South Children and Young People's Working Group

Protocol for application and recommendation process

The purpose of the Children & Young peoples working is as follows:

“The Children and Young People's Working Group brings together representatives from the statutory and community and voluntary sector who work with and for children and young people, their families and carers in the Inner South. By working together the group will support, coordinate and monitor partner's respective delivery arrangements, positively impacting the lives of children and young people in the Inner South”

In line with this aim the funding that has been made available by the Inner South Area Committee will be managed as follows:

- Funding will be advertised through the Area Support Team's contact lists, publicly on South Leeds Life blog and to professionals in the children & young people's sphere through the Breeze practitioners network
- Applications will be taken with no top limit of funding
- Scrutiny of the applications will take place after the closing date to all applications to make sure that any queries can be raised with applicants in time for responses to be included in the discussions.
- All applications will be discussed by the group, taking in to account the appropriateness of the project both financially and in delivery.
- No applicants can be present at the decision making meeting, this is to reduce any conflicts of interest with projects coming forward.
- If any members of the group do submit applications, they will be requested not to attend the meeting on this occasion.
- Once discussed all of the recommendations will be submitted to an appropriate future Area Committee meeting for final approval.
- All correspondence after the decision making process will be via email and appropriate advise given where possible for alternative funding sources.

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**Belle Isle & Middleton Neighbourhood
Improvement Board**

**Meeting held 4 September 2012
Manor Field Hall**

Present: Cllr Paul Truswell (Chair), Cllr Kim Groves (LCC), Cllr Judith Blake (LCC), Martin Hackett (LCC – SE Area Support Team), Gavin Forster (SE Area Support Team), Ian Ingle (LCC Early Help/Middleton Childrens Centre), Neil Diamond (AVH), Joanne Davis (NHS), Andy Myers (Anglican Church), Joanne Hainsworth (BCM Cluster), Chris Simpson (Belle Isle TMO), Ann Eveleigh (Leeds City College), Al Henry (Middleton Methodist Church), Tom Smith (Environmental Services), Liz Lawrence (Employment & Skills), Paul Henry (NHS Leeds), Ann Eveleigh (Leeds City College), Adam Brannen (LCC Regeneration), Pat McGeever (Health for All), Janet Duke (Middleton Elderly Aid), Stephen Varley (Planning), Julie Blaylock (LCC Youth Service), Graeme Ashton (Parks & Countryside), Shaid Mahmood(LCC), Yvette Hammill(WYP), Chris Reid (Leeds SE CCG), Gordon Tollenson (Leeds SE CCG), Bash Uppal (LCC).

Apologies: Georgina Bright, Julie Blaycock, Colette Jones, Peter Nuttall, Leon Reed

1.0	Introductions and Apologies	Action
1.1	Cllr Truswell welcomed everyone to Manorfield hall which has been a part of the community for the last 20 years.	
2.0	Minutes of the last meeting held on 21 February 2012 and matters arising	
2.1	The minutes were agreed as an accurate record. No matters arising that are not on the agenda..	
3.0	BITMO offices/refurbishment of ex-library	
3.1	Work has been ongoing to develop the site of the library for some time now. Plans are available on request. The works will be utilising BITMOs contractors and volunteers along with students from Leeds City College. There is a big push for this scheme to deliver outputs on employment & skills priorities.	
3.2	A more detailed plan will be provided at a future NIB meeting	
4.0	Working Together on NHS Commissioning	
4.1	Chris Reid from South East Leeds Clinical Commissioning Group attended for this item. The main points included: <ul style="list-style-type: none"> • NHS previously managed by a number of statutory bodies eg PCT's. These have now been replaced by a number of Boards eg Clinical Commissioning Board has 44 member practices at its heart. • Moving away from obsession with the number of hospitals with more focus on outcomes relating to the health of the population. • Challenges – growing elderly population, people with long term conditions, health inequalities • Addressing the challenge – care closer to home rather than in 	

	hospitals	
4.2	<p>Partnerships – an urgency to anticipate needs and deal with conditions earlier. This means partners working closely together to solve problems. Issues discussed included:</p> <ul style="list-style-type: none"> • Health & Well Being Boards • Public health being part of LCC is a good thing • Good collaborative relationships with lead partners 	
4.3	<p>Questions/actions discussed –</p> <ul style="list-style-type: none"> • OBA on Belle Isle and high smoking levels • CCG to attend Beeston NIB • Creation of time limited sub groups for health • Agreed HFA would take lead on this sub-group 	PM
5.0	Health is everyone's business	
5.1	Joanne is currently delivering a series of training sessions with partner agencies to increase the knowledge of front line staff on what the main health issues are.	
5.2	Windmill Children's centre have completed there training so if anyone of the services that are part of the NIB would like a session get in touch with Joanne. Ian Ingle was eager for a similar scheme to be run at his children's centre.	
6.0	Developing a NIB Action Plan	
6.1	MH reported that an action log had been distributed with the papers. This will reflect all the main items brought to the NIB with actions that arise. This will support the development and improvement plan which is at draft stage. This document will bring together priority issues highlighted by members that lead to actions that result in specific outputs and outcomes. In effect it with be a local deliverer of the city wide priority plans.	
6.2	<p>Boards and sub-groups that support the priorities in the development and improvement plan:</p> <ul style="list-style-type: none"> • Middleton Park Ward Tasking Group (crime and grime) • Employment & Skills Board (whole of inner south) • Childrens sub – group (whole of inner south) • Environmental sub –group (whole of inner south) 	
6.3	There will be a need to establish time limited groups to bring forward specific programmes of work and projects.	
6.4	It was emphasised that the main work of the NIB was between meetings and this should be illustrated at NIB meetings to provide progress on programmes of work.	
7.0	Middleton & Belle Isle Master plan	
7.1	This document is a live and ever changing document that is always progressing. Consultation information is always being added therefore it is seen as a framework rather than a plan to allow for the necessary flexibility. An example of the anecdotal evidence being included would be the highlighting of the transport links in the area being a barrier to	

	employment.	
7.2	The work aims are to sustainable and deliverable outcomes that link directly to the NIBs goals	
7.3	The first 140 properties are being submitted to planning for consideration at the October meeting. An update on this topic will be provided will be provided at the next meeting.	
7.4	TS highlighted the need to identify ongoing maintenance costs be allow for services to function efficiently and appropriately. If these discussions had taken place on sites such as New Forest Village some of the current issues would have been negated.	
7.5	All of the new developments will have aspects of crime reduction built in to the design of the property and surroundings.	
7.6	Currently the Police are not a statutory consultee with regards to planning applications. If this were to be implemented a number of issues could be improved upon.	
7.7	LCC owns all of the land that is included in the plan which will help to maintain control over the more strategic picture.	
7.8	The plan has already led to work with the community group and it is hoped that more engagement can take place in the coming months leading to a larger consultation when the framework is launched.	
7.9	Members of the group re-iterated the need for effective consultation so to not end up getting information from the usual suspects.	
8.0	Recruitment to Citizens Panel	
8.1	JH attended for this item. The following points were raised: <ul style="list-style-type: none"> • The target across the city is 6,000 with just over 4,000 currently been reached. • Recruitment in Middleton Park ward was lower than many other areas • Surveys had been carried out on the Olympics, Kirkgate Market, parks and green space 	
8.2	Members of the Board were asked to promote the citizens panel amongst their network of contacts with community groups in the ward.	
9.0	Employment & Skills	
9.1	Dates are still being confirmed for the market place events <ul style="list-style-type: none"> • Further links needed to the Aire Valley enterprise zone • Looking to map out the current provision to help targeting of provision. • Asda will be providing a document to show the route to work • Criteria has recently changed for applying for most roles, level ½ in maths and English is required. Leeds City College can support individuals through this. 	
10.0	AOB	
10.1	None.	

11.0	Date of Next Meeting	
11.1	4 th December from 3pm 'til 5pm. Venue to be arranged.	

Cottingley Neighbourhood Improvement Plan Steering Group Meeting
Friday 09 November 2012
MINUTES

Attendance:

Cllr Adam Ogilvie	Ward Councillor (Chair)
Adele Bosworth	TRAC committee member
Brendon Mannion	Commercial Asset Management
Rachel Brighton	NHS
Christine Robinson Perkins	TRAC
Robyn Holland	TRAC
Cllr Angela Gabriel	Ward Councillor
Cllr David Congreve	Ward Councillor
Ellie Rogers	Priority Neighbourhood Worker
Neil Collins	Aire Valley Homes
Dianne Elson	Cottingley Primary School
Gregory Salabank	Environmental Services
Aretha Hanson	South East Area Support Team
Paul Akerman	West Yorkshire Police
Jayne Holland	South Leeds Live at Home Scheme
St. Clair Brown	Youth Service
Tom Smith	Locality Team
Apologies:	Ali Gilfillan, Cottingley Youth Project Elizabeth Comer, Aire Valley Homes Joanne Hainsworth, Extended Services Reverend Jude Smith, Cottingley Church Tom O'Donovan, South East Area Support Team

1	Welcome and introduction	ACTION
1.1	Welcome and introductions were made.	
2	Minutes and matters arising from the meeting held on 23 July 2012	
2.1	The minutes of 12/10/12 were agreed.	
2.2	There were no matters arising.	
3	Action Plans Update	
3.1	a) Children & Young People 1) Updates received, see action plan. 2) It was raised that all youth provision seems to be targeting the same young people and that 14-18 year olds are harder to engage. St. Clair said that his staff find these young people challenging and they are often under the influence of cannabis. Ellie Rogers will organise a meeting about this with the three youth work providers; Youth Service, St Luke's Cares and Cottingley Youth Project. 3) PCSO's have a good relationship with the young people and it may be beneficial for them to attend sessions, it was agreed they would keep this as a priority when they are free to attend. 4) Robyn Holland completed a police funding bid for sessions at the	ER

Cottingley Neighbourhood Improvement Plan Steering Group Meeting
Friday 09 November 2012
MINUTES


	<p>Millshaw football ground, this was rejected, Robyn to forward this to Inspector Akerman.</p> <p>5) Adele Bosworth has passed on the details to St. Clair Brown of a volunteer with 24 years experience in youth work and good relationships with young people on the estate.</p> <p>7) Robyn Holland raised that there was no provision for children on the estate and asked for someone to lead on Children's Provision.</p> <p>8) Rachel Brighton has £1000 which could be used for Christmas provision, Joanne Hainsworth can provide staff time. Joanne, Rachel and Robyn to liaise around putting this in place.</p> <p>c) Community Engagement</p> <p>1) Jubilee Booking forms were available for those wishing to book the centre and will be distributed electronically.</p> <p>2) A What's On Cottingley Guide was available and will be distributed electronically.</p> <p>3) In Bloom group to submit a Community First Application by 11th December</p> <p>4) Jayne Holland will let her residents know about the In Bloom group.</p> <p>d) Community Safety</p> <p>1) Brendon Mannion had received complaints regarding young people smoking cannabis in the precinct. It was reported the takeaway has been letting young people into the precinct after 8pm (when it should be closed).</p> <p>2) This issue was raised with PCSO's at a TRAC meeting.</p> <p>3) Inspector Paul Akerman said two young people had been cautioned for cannabis use and they would continue to treat the shops as a priority.</p> <p>4) It was raised that a bid which had gone in to replace the doors on the flats has been delayed until next financial year. Ellie Rogers to chase Neil Diamond and ask for clarity and an explanation.</p> <p>e) Employment and Skills</p> <p>1) Councillor Ogilvie to invite a representative to the next meeting.</p> <p>2) St. Clair to ask the youth bus workers to stick up current jobs list in the community centre.</p>	<p>RH/PA</p> <p>SCB</p> <p>RB/JH/RH</p> <p>In Bloom/ER JH</p> <p>ER</p> <p>AO SCB</p>
	<p>f) Health</p> <p>1) Ellie Rogers to get regular representative from Health for All to attend.</p> <p>2) Rachel Brighton to circulate details of a Childhood Obesity Forum</p> <p>3) Rachel Brighton discussed bringing the focus of the Health and Wellbeing group back to co-ordinating work happening around food and healthy lifestyles.</p> <p>5) Details of fresh n fruity project were confirmed. Dave Walker at Healthy Living Network can deliver vegetables for free but a volunteer would need to run the stall.</p>	<p>ER</p> <p>RB</p> <p>RB</p>

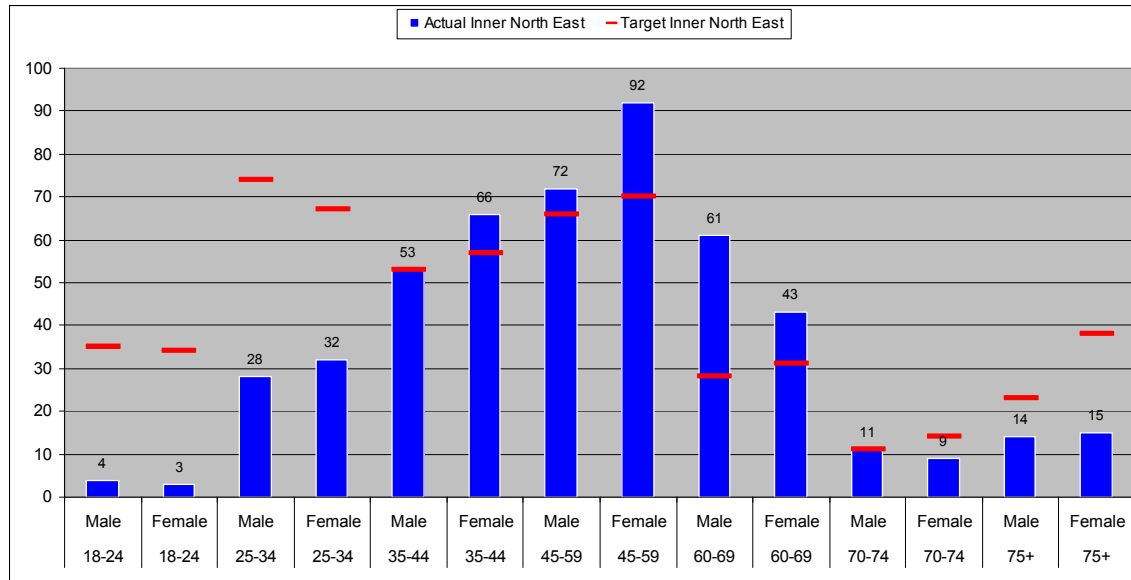
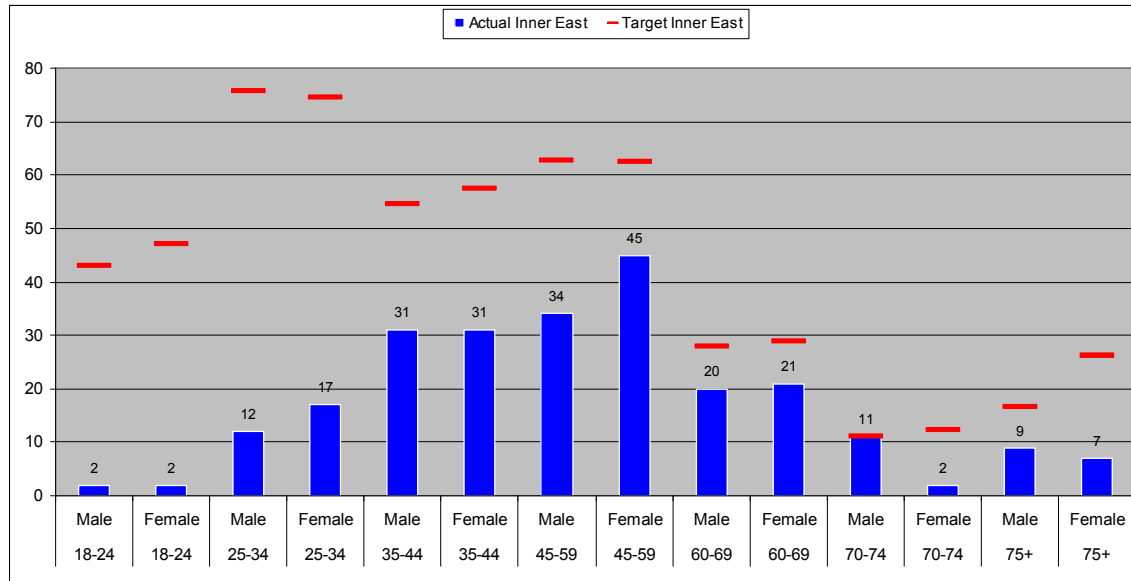
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Friday 09 November 2012
MINUTES

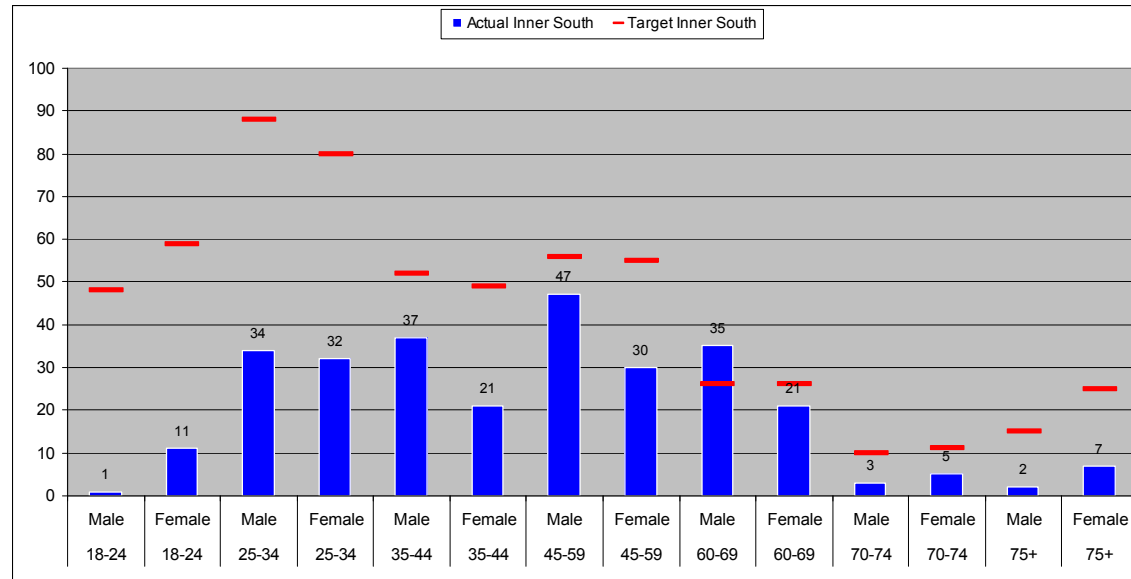
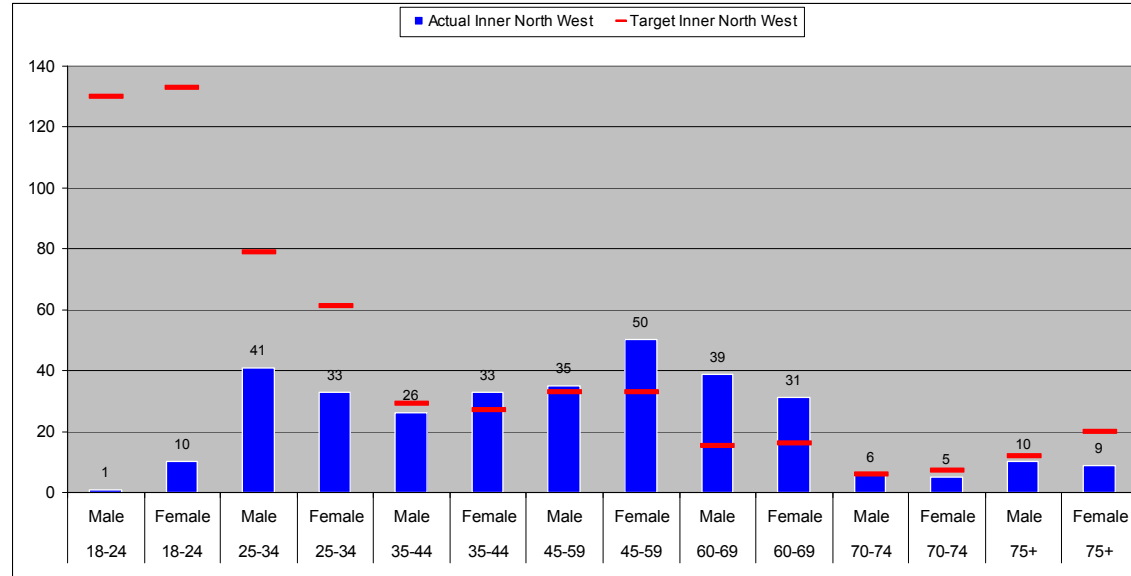
	g) Environment 1) There was a discussion about feedback received on facebook and the biggest issue highlighted was still the bin service. It was agreed Tom Smith would clarify instructions to residents, councillors would then send a letter. 2) Tom Smith to check how the schedule for Christmas bin collection is progressing. 3) A householder is being fined for employing a tradesman who illegally disposed of waste on the estate. This should send a clear message to householders to be responsible. Jayne Holland mentioned the Leeds Directory as a good source of reputable tradesmen. 4) Issues around access and garden maintenance at Dulverton Court. Jayne Holland to speak to Adele Bosworth regarding corporate volunteer days for garden maintenance. 5) Cottingley Primary School to sponsor a bin, Tom Smith to email costing to Diane Elson.	TS TS JH/AB TS/DE
4	Cottingley Refuse & Recycling Pilot Project	
4.1	Cottingley Fold Objection to resolve. There are also three residents on Cottingley Road who would prefer wheeled not communal bins.	AO/GS
4.2	Greg meets highways week commencing 12/11/12, this meeting will instruct the work.	GS
4.3	The November deadline won't happen but a timescale will be in place for the next NIP meeting.	GS
5	Budget	
5.1	Budget proposals were presented on a spreadsheet and members of the NIP were asked to review and approve these.	
5.2	All proposals were approved.	
5.3	Please note a budget of £769 remains and is open for proposals at any time.	All
6	Any other business	
6.1	Winter Fair planning meeting confirmed for Monday 12 th November, 5pm, Cottingley Primary School.	
6.2	It was requested that Kasia Speakman of highways be asked to attend the next meeting.	ER
7	Date and time of next meeting	
7.1	07/12/2012 at 2.00 pm : Cottingley Community Centre	All

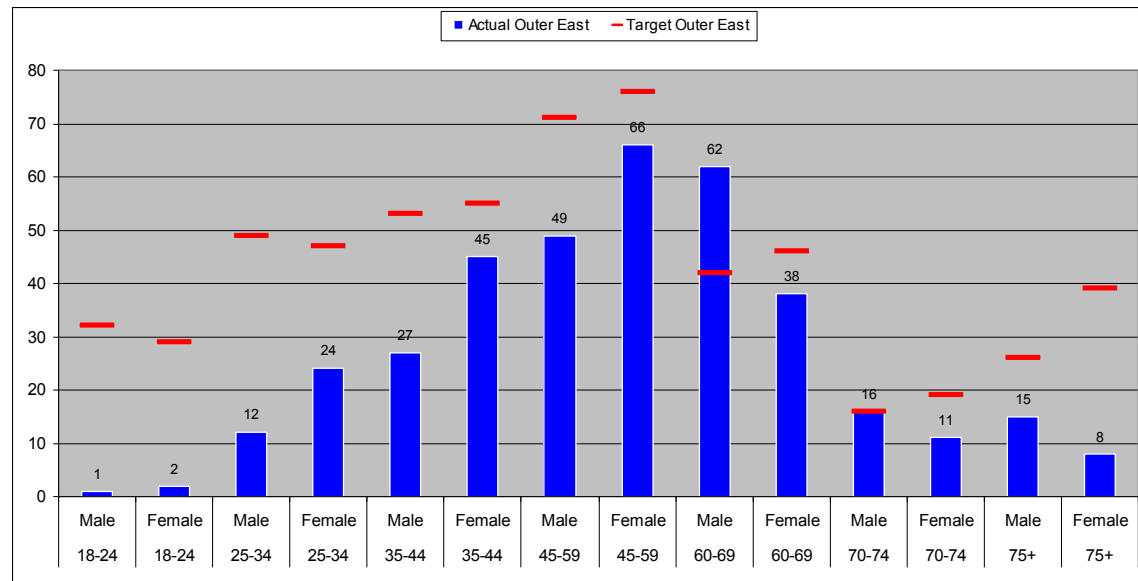
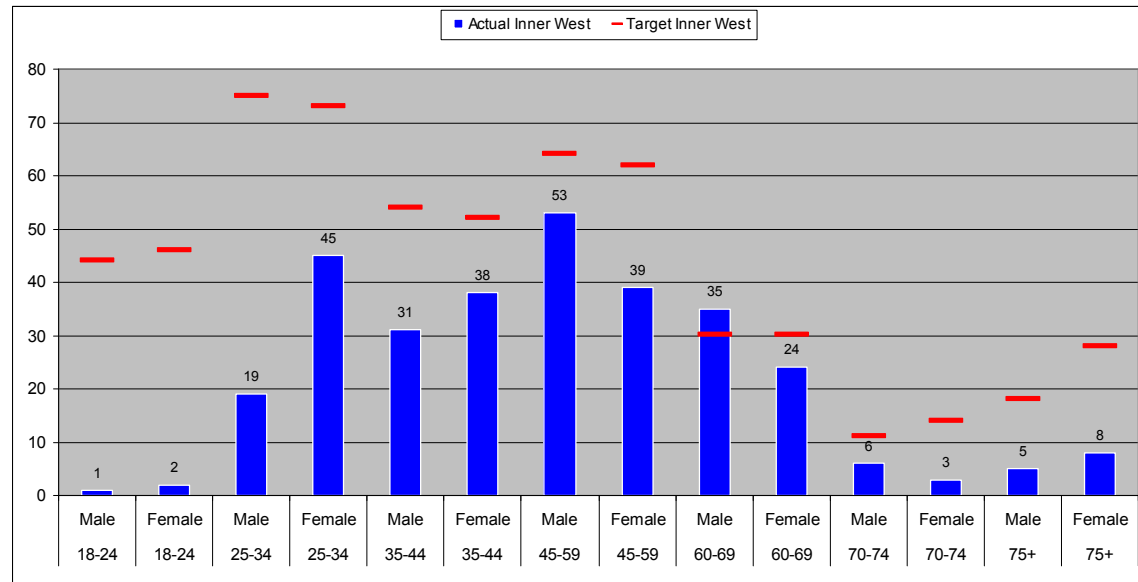
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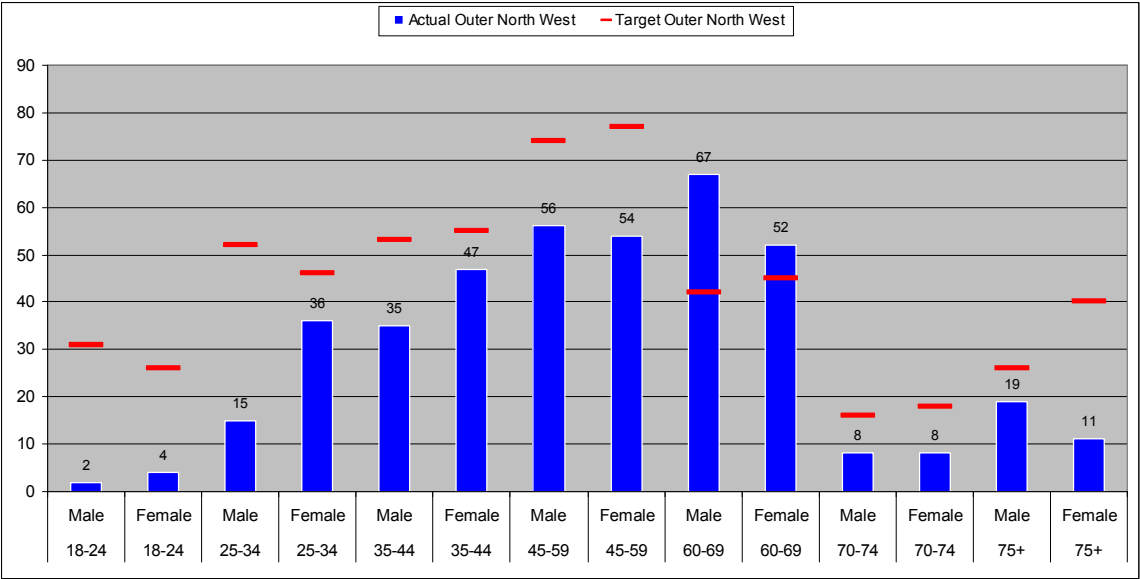
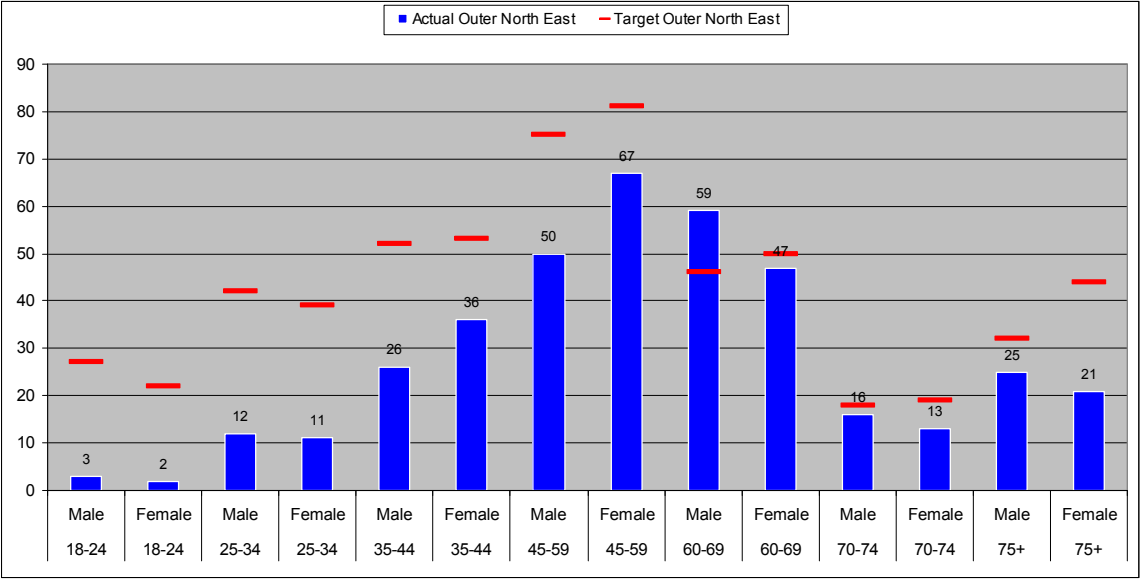
Leeds Citizens Panel
Membership Summary (correct as of 1 November 2012)

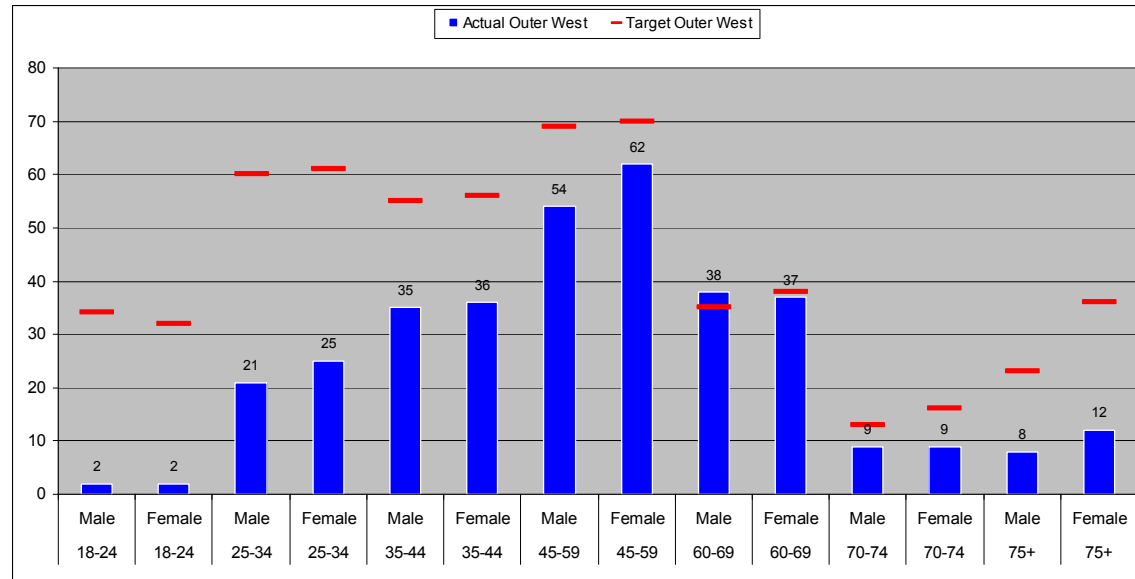
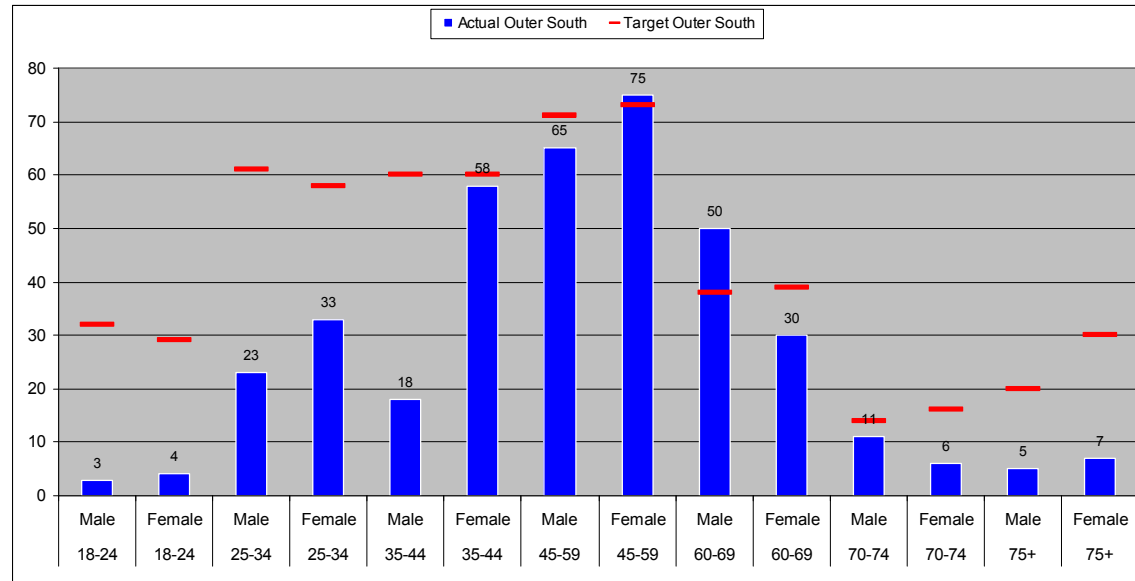
Quick Summary 				
	Count	% of Total Target		
Total Recorded:	3919	65.3%	No. of Emails:	3126 (79.8%)
		Total	Target	% of Target
Age Groups:	18-24	68	912	7.5%
	25-34	542	1262	42.9%
	35-44	763	1036	73.7%
	45-59	1144	1301	87.9%
	60-69	842	680	123.8%
	70-74	175	272	64.4%
	75+	229	536	42.7%
	TOTAL	3763	6000	62.7%
Gender:	Female	1991	3065	65.0%
	Male	1882	2935	64.1%
	TOTAL	3873	6000	64.6%
Ethnicity:	White	3190	5505 (91.8%)	57.9%
	Mixed Race	75	82 (1.4%)	91.1%
	Asian	135	277 (4.6%)	48.8%
	Black	95	88 (1.5%)	108.5%
	Other	52	48 (0.8%)	107.4%
	TOTAL	3547	6000	59.1%
Area Committee:	Inner East	259	600	43.2%
	Inner North East	531	600	88.5%
	Inner North West	343	600	57.2%
	Inner South	303	600	50.5%
	Inner West	318	600	53.0%
	Outer East	386	600	64.3%
	Outer North East	407	600	67.8%
	Outer North West	438	600	73.0%
	Outer South	400	600	66.7%
	Outer West	361	600	60.2%
	TOTAL	3746	6000	62.4%
		Total	% of Returns	
Long Term Illness:	Yes	444	11.3%	
	No	2177	55.5%	
	No Response	1298	33.1%	
Faith:	Buddhist	24	0.6%	
	Christian	2005	51.2%	
	Hindu	74	1.9%	
	Jewish	63	1.6%	
	Muslim	80	2.0%	
	Sikh	31	0.8%	
	No Religion	1170	29.9%	
	Other	93	2.4%	
	No Response	379	9.7%	
	TOTAL	3919		











Holbeck Neighbourhood Forum

Minutes of the meeting held on 25th October 2012 at Holbeck Working Men's Club at 6.30 p.m.

Present:

Councillor Angela Gabriel
Councillor David Congreve
Councillor Mohammed Iqbal
Mike Dando – Planning Aid England
Anne Hopper – resident
Ian Pickup – Holbeck in Bloom
Dennis Kitchen – Voice of Holbeck
Ann Hepburn – resident
Graciela McIntyre – resident
Roy Cadman – resident
Janet Ford – resident
Mr & Mrs Armitage - residents
Tony Ray – Planning Aid Volunteer
Andrew Picken – Health For All
John Baron – South Leeds Life
Tony Van de Bospoort – Hunslet and Hobeck Heritage Project
Neil Diamond – Aire Valley Homes Leeds
Ken Tidswell – Friends of Holbeck Cemetery
Eve Tidswell – Friends of Holbeck Cemetery
Harvey Pritchard – Planning Aid/Leeds Met University
Quintin Bradley – Leeds Met University
William Sparling
Nicholas Hirst
Rebecca Robson
Wayne Noteman – Unity HA
PCSO Claire Leech – West Yorkshire Police
PCSO Kirsty Johnson – West Yorkshire Police
Ian Mackay – LCC
Tom Ridley – LCC
John Hall - LCC
Lee Arnell - LCC
Steve Ross – LCC

Apologies

Steve Williamson
Amy Tolliday
Steve Peacock
Steven Blackburn
Inspector Paul Akerman
Andrew McLaughlin

- 1.0 Welcome** **Action**
- 1.1 Dennis Kitchen welcomed everyone to the meeting..
- 1.2 Dennis said that the aim of the Plan is to make Holbeck a better place to be and to live; in addition to issues about buildings there were important social aspects too.
- 1.3 Since the Forum last met in July, a lot has happened, including a walkabout in the area in September and visit and walkabout by civil servants in October and a subsequent meeting about Neighbourhood Plans. The civil servants were impressed by the close links between residents groups, close links with LCC Officers and Ward Councillors.
- 2.0 Setting up the Neighbourhood Forum**
- 2.1 Dennis said that 21 members are needed to set up the Neighbourhood Forum. Those present were encouraged to sign up to membership of the Forum.
- 3.0 Feedback from September walkabout**
- 3.1 Tony Ray presented the feedback from the September walkabout which included residents and others. Main points from his presentation:
- Good things**
- Variety of people
 - Some good quality houses
 - Important buildings and viaduct which give identity to the area
 - Important open spaces
 - Wildflower meadow/Holbeck in Bloom
 - Some surviving features/remnants of old Holbeck/history of the area
 - Close to the City Centre
- Poor things**
- Buildings/open spaces needing improvements
 - Disused/derelict industrial sites/buildings – poor boundaries
 - Shops on Domestic Street
 - Apparently unsafe ginnels/pedestrian routes – some blocked off
 - Poor integration with Holbeck Urban Village/poor connections with the city centre
 - Quality of some housing
 - Lack of shops and community facilities
 - Poor maintenance of the area.
- Specific proposals for improvement**
- Set up an urban farm at Matthew Murray site
 - Uplighting of the viaduct
 - Scheme to improve the whole of Domestic Street
 - Build a mix of new houses
 - Have a new ‘heart’ for old Holbeck– a village green
 - Convert the old, disused mills
 - Improve the connections from Holbeck to the city centre.
- 4.0 Vote on the boundary for the Holbeck Neighbourhood Plan**
- 4.1 Ian Mackay introduced this item. He said it was important to have

agreement about the boundary; this is critical to what the Plan is about. A paper had been circulated about the factors involved in deciding on the boundary and setting out options. Ian presented the options and said that issues to consider when deciding on the boundary included whether the Forum had the capacity to deliver a Plan which included a wider area; the need to improve connections between Holbeck and Holbeck Urban Village and the city centre. Once the application about the boundary is made, LCC will advertise this and it will open to representations for six weeks.

- 4.2 On a show of hands, 17 people agreed that the boundary should be areas 1,2 and 3 as identified in the paper submitted to the Forum on 'agreeing the boundary for the Holbeck Neighbourhood Plan.'

5 Where do we go from here?

- 5.1 Task groups are to be set up to take things forward and get people involved, these include:
- Designation of neighbourhood area and neighbourhood forum – short term
 - Content of Neighbourhood Plan
 - Constitution for the Forum
 - Resources and finance – short term includes setting up a bank account
 - Publicity and promotion – longer term
- 5.2 What needs to be done over the next few weeks:
- 21 members to be signed up.
 - Application for designation needs to be submitted
 - Put together a constitution
 - Put out publicity.
- 5.3 What needs to be done over the next few months:
- Develop a vision for the area
 - Clarify the issues

6 Planning Aid support

- 6.1 Mike Dando explained that Planning Aid was an independent charitable organisation which worked nationally and is supporting the Neighbourhood Plan in Holbeck; this support is provided free to the community.
- 6.2 A note outlining Planning Aid's support package had been circulated to the Forum. In a show of hands 16 people agreed to Planning Aid supporting the development of the Holbeck Neighbourhood Plan.

7 Any other business

- 7.1 A Holbeck Neighbourhood Plan blog has been set up. Details to be circulated.

8 Next meeting

- 8.1 The next meeting is to be held on **Monday 10th December** at Holbeck Working Men's Club at 6.30 p.m. All to note
- 8.2 Cllr David Congreve said that exciting times were ahead for Holbeck and he paid tribute to Dennis Kitchen's chairing of the meeting.

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